

OVERSIGHT COMMITTEE MEETING MINUTES

February 1, 2016 – 8:30 A.M.

NOVATO CITY OFFICES – BAGET CONFERENCE ROOM

Debbie Stutsman called the meeting to order at 8:36 am. The following were in attendance: MCSO Sheriff Robert Doyle, Undersheriff Mike Ridgway, Novato Police Department Chief Jim Berg, Central Marin Captain Mike Norton, CHP Lieutenant Robert Mota, Task Force Commander Lt. Don Wick, Task Force Special Investigations Assistant Christine Wheeler, Marin County Administrator's Office Dan Eilerman, Marin Board of Supervisor's Judy Arnold, San Anselmo Town Manager Debbie Stutsman, Novato City Council Member Pat Eklund, Corte Madera Town Manager David Bracken, civilian member Daniel Falzon, civilian member Ed Schulze, and civilian Mark Dale.

The meeting began with introductions.

Motion to approve the previous meetings minutes was requested by Debbie Stutsman. All present approved, with the exception of Brackman whom abstained.

Lt. Wick provided the committee with an overview of cases, seizures, and agency contacts.

Lt. Wick informed the committee that in August the Town of Ross passed a vote to rejoin the Marin County Major Crimes Task Force. Wick has requested a letter of intent to include an effective date. Eklund questioned if the letter of intent was necessary. Wick responded that it complies with JPA protocol.

Wick presented the finalized budget, he mentions the only change will be to add Ross.

Eklund requested further information on the establishment of a built in reserve as previously discussed. Wick mentioned that at the last meeting it was suggested that this topic be addressed with the cities and counties and a policy be established outlining the guidelines. Eklund raised strong concern over establishing a reserve. Ridgway suggests Debbie and Dave raise the discussion with the city and town managers and provide feedback. It is asked that this topic be addressed fully at our next meeting. Ridgway requests that any discussion regarding this matter separates Salaries/Services and Supplies into two reserves due to restriction with asset forfeiture funds.

Motion to approve budget is raised. All present approved.

Schulze states that the Annual Report provided was well done. Wick informs that he also sent the report to City/Town Managers and Police Chiefs. Eklund states she will get a copy to Mayors and Council Members.

Comments from the public were open.

Civilian Mark Dale spoke about upcoming events.

Next meeting set for April 18th, 2016.

Meeting adjourned 09:07a.m.