

OVERSIGHT COMMITTEE MEETING MINUTES

December 7, 2015 – 8:30 A.M.

NOVATO CITY OFFICES – BAGET CONFERENCE ROOM

Chief Cusimano called the meeting to order at 8:35 am. The following were in attendance: MCSO Sheriff Robert Doyle, Undersheriff Mike Ridgway, Central Marin Police Chief Todd Cusimano, Novato Police Department Chief Jim Berg, CHP Lieutenant Robert Mota, Task Force Commander Lt. Don Wick, Task Force Special Investigations Assistant Christine Wheeler, Marin County Administrator's Office Dan Eilerman, Marin Board of Supervisor's Judy Arnold, Tiburon Town Manager Peggy Curran, San Anselmo Town Manager Debbie Stetsman, Novato City Council Member Pat Eklund, civilian member Daniel Falzon, civilian member Ed Schulze, and civilian Mark Dale.

The meeting began with introductions. A welcome to new member Debbie Stetsman was given as well as a thankful farewell to Peggy Curran.

Motion to approve the previous meetings minutes was requested by Chief Cusimano. All present approved.

Lt. Wick provided the committee with an overview of cases, seizures, and agency contacts.

Lt. Wick then presented the sub-committee's proposed modified budget formula that provides transparency associated with each member agencies costs. The modified formula removes the use of asset forfeiture funding for supplies and services. The member agencies annual contributions would increase to cover that expense with the understanding that when asset forfeiture funds are received the agencies will be made whole. Novato PD and CMPA will provide both an in-kind contribution and agree to provide a monetary contribution with the provision that once the county is made whole their agencies will then be made whole prior to other member agencies. Ridgway clarified that the debt does not expire at the end of the fiscal year and will rollover so each agency is paid in entirety. Cusimano stated that with the assistance of Judy Arnold the committee has been in touch with the US Marshalls office about pending funds and feel confident that the process is moving.

Eklund inquired about putting in place a reserve as previously discussed. The committee agreed in the desire to do so. This would have to be addressed with the cities and counties as well and a policy would need to be established outlining the guidelines. The reserve funding should not come from asset forfeiture because there are restrictions when using those funds. It is suggested that the reserve come from the contributions, to be determined when making the cities whole.

Motion to approve the proposed modified budget formula is proposed. Approved by all. At this time Eklund suggested an itemized budget be presented at our next meeting. Eklund also requested that the MCMCTF Annual Report be completed to present the increase. She would also like to see a five year projection created. Cusimano reminded her that this may prove to be difficult with the SRPD annual termination opt-out terms, as well as the unknown of incoming or departing member agencies. Cusimano suggested that if possible Lt. Wick create a report that includes costs spent in each member agency jurisdiction to show services provided.

Ridgway agreed to speak to SRPD representative regarding the modified budget formula proposed for the 16-17. Eilerman and Stetsman agreed to discuss and present at the Marin Managers meeting.

Eklund announced that she was re-elected to another term on the committee. She is currently looking for an alternative but has not been able to find one. If anyone has someone that may be interested please let her know.

Comments from the public were open.

Civilian Mark Dale spoke about an upcoming events and the recognition the work his associated coalitions are receiving.

Next meeting set for February 1st, 2015.

An additional thank you was expressed to Peggy Curran for her hard work and contributions given to this committee.

Meeting adorned 9:36 am.