

# OVERSIGHT COMMITTEE MEETING MINUTES

January 9<sup>th</sup>, 2017 – 8:30 A.M.

NOVATO CITY OFFICES – WOMACK CONFERENCE ROOM

Consultant Joseph Kreins called the meeting to order at 8:30 am. The following were in attendance: MCSO Sheriff Robert Doyle, MCSO Undersheriff Mike Ridgway, Mill Valley Police Chief Angel Bernal, Novato Police Chief Adam McGill, Novato Police Chief consultant Joseph Kreins, CHP Captain Robert Mota, Task Force Commander Lt. Rudy Yamanoha, Task Force Special Investigations Assistant Christine Wheeler, San Anselmo Town Manager Dave Donery, Marin County Administrator's Office Dan Eilerman, Novato City Council Member Pat Eklund, auditor Steve Ladeck, civilian Daniel Falzon, civilian member Ed Schulze, and member of the public Mark Dale.

Kreins began the meeting with introductions. Kreins then addressed the approval of last meetings minutes. All present approve.

Steve Ladeck presented an overview of the 2016 Audit Report regarding the external audit of the Marin County Major Crimes Task Force. Ladeck then went through his recommendations followed up by clarification from Wheeler on procedure. Ladeck informed the committee that the results were very good and only small infractions were found. Eklund asked what recommendations have been implemented. Lt. Yamanoha stated that the majority of the infractions have already been addressed and measures have been put into place to minimize any future infractions. Eklund inquired about the recommended frequency of external audits. Ladeck expressed that it is his recommendation that it be more frequent than every four years. Eklund requested that the matter of determining the frequency of external audits be placed on next meeting's agenda. Ridgway assured the committee that our agency does not shy away from audits; we welcome them to provide a fresh perspective and aren't opposed to the subject.

Ed Schulze addressed the recommendation of increasing hours for the Special Investigations Assistant position. Ridgway explained that originally the position was a .75 position, but due to budgetary issues years ago it was dropped to a .5 position. This topic will be in discussion during the proposed meeting in February when we will revisit the budget; figures with both scenarios will be presented.

Lt. Yamanoha presented an overview of recent cases, seizures, and stats. He informed the committee that presentations regarding Butane Honey Oil labs will be provided to all participating agencies.

Lt. Yamanoha addressed the 2016 Annual Report draft. He asked that it be reviewed and any feedback or suggested changes be sent to him by February 15th. Eklund requested that the final approval of the Annual Report be on the meeting in February's agenda.

Lt. Yamanoha discussed personnel changes. Detective Scott Jensen has transitioned from Coordination of Probation Unit to take the place of Detective Edgar Villalobos. Detective Nicolaus Scotto has replaced recently promoted Detective Michael Dobbins. In the Coordination of Probation Unit we have welcomed Detective Paul Shaw from Novato PD who replaced Detective Andy Rounds. Detective Corin Priest from the Sheriff's Office has filled in Detective Scott Jensen's position.

Kreins requested nominees for the Oversight Committee Chair and Co-Chair positions. Mill Valley PD Chief Angel Bernal was elected Chair with the approval of all present. Town Manager Todd Cusimano was elected co-chair with the approval of all present.

Lt. Yamanoha requested a meeting be scheduled in February to discuss budget amendments. The meeting has been scheduled on Tuesday, February 21<sup>st</sup> at 0830.

Comments from the public were open.

Civilian Mark Dale discussed county resident drug related deaths and statistics associated with the cause. He expressed great concern and encouraged further discussion.

Eklund informed the committee that there are multiple candidates for the alternate position and a vote would take place on February 21<sup>st</sup> to decide.

Next meeting set for April 17<sup>th</sup>, 2017.

Meeting adjourned 09:20a.m.