

OVERSIGHT COMMITTEE MEETING MINUTES

April 25, 2016 – 8:30 A.M.

NOVATO CITY OFFICES – WOMACK CONFERENCE ROOM

Chief Todd Cusimano called the meeting to order at 8:35 am. The following were in attendance: MCSO Undersheriff Mike Ridgway, Central Marin Police Authority Chief Todd Cusimano, Novato Police Department Captain Matthew McCaffrey, CHP Lieutenant Ari Wolfe, Task Force Commander Lt. Don Wick, Task Force Special Investigations Assistant Christine Wheeler, Marin County Administrator's Office Dan Eilerman, Marin Board of Supervisor's Judy Arnold, San Anselmo Town Manager Debbie Stutsman, Novato City Council Member Pat Eklund, alternate Jessica Jackson, civilian member Daniel Falzon, civilian member Ed Schulze, and member of the public Mark Dale.

The meeting began with introductions.

Motion to approve the previous meetings minutes was requested by Chief Cusimano. Eklund requested that the term "built in" be removed regarding the reserve. Motion to approve, all present then approved.

Lt. Wick provided the committee with an overview of cases, seizures, and agency contacts.

Debbie Stutsman relayed that she and David Bracken spoke with the managers regarding establishing a reserve. There was some discussion but the end result was that it wasn't necessary at this time. Eilerman added that it is his feeling that the objective has been somewhat achieved with the set-up of the second allocation. When asset forfeiture payments are received and all balances are paid, then there will be need for discussion on how to proceed.

Wick informed the committee of the Grand Jury Report which focuses on our website. It has been requested that we provide the following for the public to access: Current Budget and budgets for three years prior, Oversight Committee Meeting Dates, Current Administration's information, Audits, Public Records, Revenue Records, and JPA Agreement. Wick stated that in the administrative portion he would provide brief biographies and a link to individual government pages. The deadline to comply is June 10th, however it is expected to be completed in the next week or so. Eklund asked how often we update our website. Wick replied due to IST restrictions we do not have direct authorizations to do so as often as we would like. He added that he has requested that IST grant access so that it can be done more efficiently.

Comments from the public were open.

Civilian Mark Dale spoke about attending a summit in Atlanta which was very informative. He shared some of what was discussed. Topics included Obama's pledge for funding, statistics regarding overdose deaths, and public alert tactics which are currently being used in regards to Fentanyl overdoses. Jackson spoke of a recent overdose in Mill Valley and asked if agencies had resources to assist her in the development of some program materials. Several members volunteered to assist.

Next meeting set for July 11th, 2016. Projected date for meeting after will be October 3rd. The committee consensus is to plan for a quarterly meeting every second Monday of the third month provided it is not a holiday.

Meeting adjourned 09:09a.m.