Minutes of the December 14, 2017 Meeting

The Regular meeting of the Marin Operational Area Disaster and Citizen Corps Council (DC3) was held Thursday, December 14, 2017.

Council Members Present: Judy Arnold, Katie Rice, Frank Cox, Steve Tulsky, Keith Kennedy, Anne Sands, Ed Schulze, Bill Tyler, Heather Ravani, Eric Steger, Catherine Way, Joe Chinn, Jason Weber, Mike Grant, Miles Julihn, Mohamed Osman, and Peter Mendoza. Council Members Excused: Joe Chinn, Denis O'Leary, Garry Lion, and Debbie Yee.

1. CALL TO ORDER

Marin County Supervisor Judy Arnold ("Chair") called the meeting to order at 3:03 p.m. The meeting was held in the Board Chambers, Marin County Board of Supervisors, 3501 Civic Center Drive, Admin Building, Third Floor, Room 329, San Rafael, California 94903. A quorum was present. At the request of Peter Mendoza, the Chair called for a moment of silence to honor of a fallen CAL FIRE firefighter from San Diego. The Chair also introduced her Alternate Chair to this Council, Supervisor Katie Rice.

2. APPROVAL OF September 14, 2017 MINUTES

The Chair asked for a Motion to Approve the September 14, 2017 minutes. As submitted to the Council, with no corrections or additions, the Minutes were adopted.

Motion: Sands / Second: Cox

AYES: ALL

3. CHANGES TO AGENDA: Add Report by PDE&P Committee to #7 Committee Reports.

4. PRESENTATIONS: Marin CERT 2017 Recap

Marin CERT Coordinator, Maggie Lang presented a recap of the activities of Marin CERT in 2017. Here are the highlights:

- CERTS held annual joint simulation with National Park Service in West Marin last month.
- Held 12 CERT classes in 11 different locations in 2017, graduating 260 students; CERT classes are divided into five zones in the County with each zone holding two classes per year. Classes have nine modules and total 18 hours and are taught mostly by local fire instructors. CERTs are sworn as Disaster Service Workers (DSWs), and managed by the local fire departments.
- Nine Modules include: Leadership; Communications and Documentation; Medical Operations; Fire Suppression; Evacuations / Search & Rescue; Emergency Preparedness, Disaster Psychology; Terrorism; and Wildland Fire. Simulation exercise covers all modules.
- Three advanced trainings were held in First Aid, Communications, and practice using radios.
CERTS also participated in many local events in 2017, including with Neighborhood Response Groups in Corte Madera, the community evacuation drill in Mill Valley, and by assisting the Red Cross in installing smoke alarms.

Even though CERT does not have a mutual aid system available to have helped out in the North Bay Fires, members of CERT did help in other ways: at the Marin Center working with donations, and at the Seminary Shelter, making the facility a restful place for firefighters to recoup.

Steve Tulsky (Consumer Rep. Dist. 2) complimented Maggie on the CERTs and how available they were to him when he worked for the Red Cross in the EOC during the North Bay Fires ("incredible, best resource").

2018 Training Schedule is available on the Ready Marin website (readymarin.org).

5. NEW BUSINESS

Tsunami Annex to the Marin OA Emergency Operations Plan (Ursula Hanks)

OES Coordinator, Ursula Hanks presented the December 2017 draft of the Tsunami Annex to the Council for approval. This version of the annex was triggered mostly by the creation of Tsunami Evacuation Playbooks by the California Geological Survey (CGS) and California Governor’s Office of Emergency Services (CalOES). The purpose of the playbooks is to serve as a guide providing more detailed information to officials in maritime communities so they can plan for tsunami scenarios of various sizes and source locations. The Playbooks and guidance on how to use the playbooks during tsunami events were specifically created for Marin County’s fourteen (14) Tsunami Hazard Inundation Areas. Per Ursula, the Playbooks are only shared with officials, and not with the public. However, the Annex is public and will be made available on the Sheriff’s website.

The Chair asked for a Motion to Approve the December 2017 draft of the Tsunami Annex to the Marin Operational Area Emergency Operations Plan and to recommend adoption by the Board of Supervisors.

Motion: Schulze / Second: Kennedy

AYES: ALL

Marin County CERT 2018 Training Schedule (Maggie Lang)

Marin CERT Coordinator, Maggie Lang presented the 2018 training schedule for approval:

The Chair asked for a Motion to Approve the 2018 Marin County CERT Training Schedule.

Motion: Sands / Second: Mendoza

AYES: ALL

6. OLD BUSINESS

Status of Grants Administered by Marin County OES

Please email OES at oes@marinsheriff.org for a copy of the grants report, which was shared at this meeting by Margaret Speaker-Yuan, OES Grants Specialist.

7. COMMITTEE REPORTS

Disaster Council / PDE&P Strategic Planning Working Group - Handouts

Marin County Fire Chief, Jason Weber, gave a report from his working group who was asked to review and prioritize the 2013 recommendations of the PDE&P Committee, and to develop proposals that could be brought to the Disaster Council for implementation. The written report, dated December 14, 2017, is available upon request by emailing OES at oes@marinsheriff.org. Here is a summary:
Proposal #1: Re-energize Get Ready Program broadening disaster preparedness throughout the county by establishing a full time disaster preparedness coordinator to develop, implement and execute a successful and sustainable Get Ready Program.

Proposal #2: Ensure all students have access to basic training that is age appropriate and utilize the students as a portal into family homes throughout the County. Full time disaster preparedness coordinator to Establish Get Ready program for grades 1-4; to deliver Get Ready Fifth Grade Program to all 5th graders Countywide; and include CPR / AED training for all 7th graders and high school seniors. Also provide Train the Trainer programs to give teachers and parent volunteers information needed to sustain these programs.

Proposal #3: With stakeholders being all public agencies (county and local) in Marin County, ensure all public employees and employers understand responsibilities as DSWs. Provide training and continuing education. Increase compliance by adding training to employee evaluations. Develop EOC career pathway and provide certificate.

The Chair asked for a Motion to Approve the December 14, 2017 Report and Pursue the Recommendations of the Marin County Disaster Council DC3 Sub-committee, chaired by Chief Jason Weber.

Motion: Schulze / Second: Sands
AYES: ALL

The Chief added that the proposed position is still in negotiation, and they are looking at costs / benefits and a funding formula to minimize costs to each municipality and special district. In his opinion, the position should be managed by the Marin Fire Chiefs with heavy involvement by CERT, Get Ready, and the local disaster councils. The Chief thanked members of his subcommittee for their hard work over the last several months: Tanya Albert, Aide to Supervisor Arnold; Chris Reilly, MCSO OES; Michael Grant, Marin County Schools; Dr. Tom Cromwell, PDE&P; Frank Cox, PDE&P; and Lori Schifrin, Community Member. Frank Cox complimented Chief Weber and his group for “making the PDE&P strategic plan initiatives come to fruition.” He could not be more pleased. Bill Tyler added that Garry Lion (not present today) wanted to be sure that the business community’s interests also be tied to these proposals.

Public Disaster Education & Preparedness Committee Report – Handouts
Co-Chair, Bill Tyler, addressed the council and said that since September 14, 2017, the PDE&P Committee met three times and benefited from several high level presentations from experts, such as Terri Langdon from Alameda Sheriff’s Office about the Urban Shield exercise, Peter Mendoza about best practices in AFN Fast Teams and transportation and evacuations, Deputy Public Health Officer, Dr. Lisa Santora, on shelter operations, and Daniel Homsey, SF Administrator’s Office, on SF’s grass roots neighborhood empowerment network. Bill strongly encourages everyone to read the minutes from these PDE&P meetings.

Minutes from PDF&P meetings are posted online on the marinsheriff.org website.

For more information about this committee’s activities and copies of the handouts, please email OES at oes@marinsheriff.org.
8. ANNOUNCEMENTS / COUNCIL MEMBER ITEMS / PUBLIC COMMENTS

Heather Ravani (Marin County H&HS). Heather is retiring soon and said that H&HS recommends that Dr. Lisa Santora take her place on the Disaster Council. The Chair thanked Heather for her years of service to the County of Marin.

Jason Weber (Fire Chiefs). Gave a quick update “from the fire front.” Said that Supervisor Rice chairs FIRESafe MARIN, a non-profit which was formed in the wake of the 1991 Oakland Hills Fire. Through extensive grant programs over the last couple years, County Fire has acquired mountain ridgetop fire detection cameras, funded vegetation management projects, and created a Community Wildfire Protection Plan (CWPP). The Tamalpais Fire Crew was established 15 years ago by the Board of Supervisors to do vegetation management; the Chief is looking forward to its coming expansion. Finally, a subcommittee has been created by the BOS to take a look at the lessons learned from the North Bay Fires, and to find where the gaps are for Marin, especially in the areas of evacuations, notifications, vegetation management, and fire fuel reduction.

Catherine Way (Mayors/Councilmembers). Marin Mayors and Councilmembers meet monthly and have two ad hoc committees, one on sea level rise, and the other, on homelessness. She had proposed back in the fall that a third ad hoc committee be added on disaster preparedness, and this was approved by the Mayors. Every city council will now be appointing a member to this committee, which will start meeting in March 2018.

Ed Schulze (Consumer Rep. Dist. 5). Recall has been announced on KIDDE fire extinguishers.

Anne Sands (Consumer Rep. Dist. 4) - Handouts.
Anne described the many activities in West Marin since the last council meeting:

✔ Disaster Councils, CERTs and local businesses and community centers opened shelters for North Bay fire evacuees in October at Tomales, Dillon Beach, Marshal, Point Reyes Station, Inverness, and San Geronimo Valley. Debriefings are ongoing to identify procedures they want to keep and those they do not for future events.
✔ All communities are holding public meetings about Wildfire Safety Awareness as well as continuing to plan evacuation routes and provide better access for emergency vehicles.
✔ Upcoming 2018 trainings in Red Cross Shelter Operations, Marin Medical Reserve Corps FADR and SAR at Dillon Beach will be open to all WM disaster councils.
✔ New WMDC radio repeaters are up and running in Tomales and Bolinas/Stinson area. Ham radio drills were held in Nicasio and more are planned for other WM locations using portable repeaters with ability to also send and receive texts and pictures using iPhone, iPad and hand held radios.
✔ PRNS rangers teamed with County CERT to hold the annual CERT countywide earthquake simulation at the PRNS Red Barn. The Park also opened its visitor center to welcome fire evacuees.
✔ Looking forward to CERT Train the Trainer class 2-8-2018 that will provide more instructors for West Marin classes.

Please email OES at oes@marinsheriff.org for copies of handouts provided by Ms. Sands to the council at this meeting.
9. ADJOURN

Being no further business, the Chair asked for a Motion to Adjourn the Meeting at 4:29 PM.
Motion: Grant / Second: Sands. Proposed and passed.

Next meeting: Thursday, March 8, 2018, 3:00 – 5:00 p.m., 3501 Civic Center Drive, Room 329, San Rafael, California, in the Chambers of the Marin County Board of Supervisors. Chambers are located in the County Administration Building, Third Floor.

10. CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the minutes of the Marin Operational Area Disaster and Citizen Corps Council meeting, held on December 14, 2017.

[Signature]

March 8, 2018

Eva Denegri Baker, Sheriff's Office of Emergency Services  Date