

# OVERSIGHT COMMITTEE MEETING MINUTES

February 11, 2019 – 8:30 A.M.

NOVATO CITY HALL – WOMACK CONFERENCE ROOM

Central Marin Police Chief Mike Norton called the meeting to order at 8:33 am. The following were in attendance: Sheriff Robert Doyle, Undersheriff Jamie Scardina, Central Marin Police Chief Mike Norton, Novato Police Chief Adam McGill, CHP Captain Robert Mota, Task Force Commander Rudy Yamanoha, Corte Madera Town Manager Todd Cusimano, Novato City Council Member Pat Eklund, County Administration Dan Eilerman, Board of Supervisor's Judy Arnold, Task Force Special Investigations Assistant Christine Wheeler, Detective Scott Jensen, public member Ed Schulze, public member Dan Falzon, and civilian Mark Dale.

Norton presented approval of last meetings minutes. All present approved.

Lt. Yamanoha presented the proposed budget for FY19-20. Yamanoha stated that the only difference in the budget compared to FY18-19 is an estimated 2.5% COLA increase. Members discussed and questioned at length the figures presented. A determination was made to schedule an additional emergency meeting to define calculations, answer questions, and approve.

Chief McGill opened the discussion on current asset forfeiture funds. Lt. Yamanoha stated this tied in to the agenda item to approve a reserve effective for FY20-21. Questions arose as to the delay in implementation and distribution of funds. It was determined that the committee add this topic to the agenda of the emergency meeting to clarify if current asset forfeiture funds were presumed calculated in the current proposal, to define the desired distribution process, to ensure current asset forfeiture guidelines are followed, and to approve reserve and its effective timeframe.

Lt. Yamanoha provided hard copies of the Annual Report and a motion to approve the final report was requested. Eklund stated that although she did not wish to delay approval there were some changes suggested for next year. Eklund suggested adding the appointment process of each representative under committee member listed on page 2. Although it is currently on page 5 it was suggested it be defined on page 2 as well. Eklund also suggested that the chart on page 30 listing agency contacts, arrests, search warrants, and so forth be more detailed. She suggested breaking down what agency contacts were and to be more detailed about what it meant. Eklund also requested statistical data on how many cases were adopted by the District Attorney's office, successful prosecution, and so forth. Yamanoha stated that almost all cases are forwarded to the District Attorney's office however tracking prosecution success and so forth for the Annual Report is problematic for a variety of reasons. In addition, the tracking being requested would come from the District Attorney's office.

Lt. Yamanoha provided the recommendations made from the POST audit performed in October 2018. Only a few recommendations were made, most of which seemed to address the specific need for updated written policies and procedures. Yamanoha explained that this process should take several months but is being addressed. There is one recommendation that Yamanoha raised that he did not feel was applicable; the recommendation that a Sergeant be tasked with disposition research. Wheeler discussed the current practice and the reasoning behind it; she also explained that this recommendation is a standard recommendation for all agencies. Eklund asked if a sergeant signs off on dispositions. Wheeler stated that when they approve the disposition report an electronic signature would be the equivalent.

Yamanoha discussed quarterly stats and agency contacts.

Detective Scott Jensen provided an overview of recent cases. Jensen stated that in one case information pertaining to a specific ongoing issue was received regarding a subject on probation. With the assistance of the COPE (Coordination of Probation Enforcement) team they were able to perform a probation check which led to an arrest. Sheriff Doyle reiterated the importance of the COPE team to the function of the Task Force.

Committee comments were opened by Norton. Schulze stated he enjoyed the Annual Report narratives and thought it was very well done.

Public comments were opened. Mark Dale discussed an out of county death that affected many of those within Marin. Dale stated he learned many things from speaking to a family member. Dale also mentioned that in conjunction with the Marin County Office of Education, School Resource officers, and additional resources a discussion on cannabis and youth is set to take place.

Next meeting set for March 11<sup>th</sup>, 2019 at 0830. Location Novato City Hall.

Meeting adjourned 09:44 a.m.