

OVERSIGHT COMMITTEE MEETING MINUTES

February 21, 2017 – 8:30 A.M.

NOVATO CITY OFFICES – WOMACK CONFERENCE ROOM

Chief Angel Bernal called the meeting to order at 8:32 am. The following were in attendance: MCSO Undersheriff Mike Ridgway, Mill Valley Police Chief Angel Bernal, Novato Police Captain Matthew McCaffrey, CHP Captain Robert Mota, Task Force Commander Lt. Rudy Yamanoha, Task Force Special Investigations Assistant Christine Wheeler, Todd Cusimano Corte Madera Town Manager, Marin County Administrator's Office Dan Eilerman, Novato City Council Member Pat Eklund, Marin Board of Supervisors Judy Arnold, Catherine Way City of Larkspur representative, civilian Daniel Falzon, and civilian member Ed Schulze.

Chief Bernal began the meeting with introductions. Bernal then addressed the approval of last meetings minutes. All present approve.

Lt. Yamanoha informed the committee that matters pertaining to audit recommendations and implementations would be discussed at the next meeting.

Lt. Yamanoha proposed a budget amendment for the current fiscal year (2016-2017). The first item addressed was a pay increase to the deputy sheriff's, the original budget was calculated at a projected 3% increase however the actual pay increase was 5%. Approval is requested to cover the difference. In addition, approval is requested to recognize \$20,000 in overtime costs that were reimbursed via OCEDTF and to add that reimbursed amount to the overtime budget, replacing the funds previously spent in support of the OCEDTF case. All in attendance approve.

Amendments for the 2017-2018 Budget are then discussed. Lt. Yamanoha explained that new vehicles haven't been purchased in several years. The current vehicles are posing problems with maintenance costs and public recognition - thus posing officer safety issues. Lt. Yamanoha requested approval to add \$60,000 to the budget for vehicles. Chief Bernal asked if leasing would be an option. Lt. Yamanoha stated due to vehicle modifications, i.e. radio equipment, it didn't seem viable however it's something that could be looked into. Lt. Yamanoha also requested modification in regards to the Special Investigations Secretary position. Per the past two audits, recommendations were given to modify the position to full-time status as the workload demands. The position is currently budgeted at .5 time. This does not provide enough time to complete all necessary duties. Lt. Yamanoha presented three options to the committee. One which would keep the position at .5, two would increase to .75, and three would be a full-time option. Ridgway clarified that the position was originally a full time position but due to budgetary issues it had been cut down in years past. Several members supported the full time status as it is what makes sense for this position. Chief Bernal motions to approve both amendments to the 2017-2018 Budget. All present approve.

Lt. Yamanoha addressed Asset Forfeiture figures, both incoming and pending.

Lt. Yamanoha requested final approval for the 2016 Annual Report. Arnold motions to approve. All in attendance approve. Eklund informed the committee that review of the Annual Report has been scheduled for the MCCMC meeting March 22nd. Eklund requested that a committee chair attend to speak. Chief Bernal stated he will be in attendance.

Lt. Yamanoha informed the committee that the Sheriff's Office has funded a Cessna 182. The 182 will provide more flight hours, more room within plane to accommodate 2 detectives during surveillance, and it will be able to be used for other needs as it is not restricted to Public Aircraft Operations.

Lt. Yamanoha discussed personnel changes. Detective Fode and Detective Smalley with the Auto Theft Task Force will be rotating out of the unit in March. Replacement interviews for Detective Fode's position have been scheduled. A new detective from CHP will start next week.

Comments from the public were open.

Next meeting set for April 17th, 2017.

Meeting adjourned 09:02a.m.