



**MARIN OPERATIONAL AREA
DISASTER & CITIZEN CORPS COUNCIL**

1600 Los Gamos Drive, Suite 200, San Rafael, CA 94903-4189
(415) 473-6584 FAX (415) 473-7450

Minutes of the June 9, 2016 Meeting

The Regular meeting of the Marin Operational Area Disaster and Citizen Corps Council (DC3) was held Thursday, June 9, 2016.

Council Members Present: Judy Arnold, Frank Cox, Steve Tulskey, Keith Kennedy, Jr., Ed Schulze, Bill Tyler, Joe Chinn, Heather Ravani, Eric Steger, Catherine Way, Angel Bernal, Denis O’Leary, Mike Grant, Miles Julihn, Garry Lion, and Crystal Silva. **Council Members Excused:** Katie Rice, Jason Weber, Amy Van Doren, and Anne Sands.

1. CALL TO ORDER

Marin County Supervisor Judy Arnold (“Chair”) called the meeting to order at 3:03 p.m. The meeting was held in the Assembly Room of the Marin County Sheriff’s Department, located at the County’s Emergency Operations Facility, 1600 Los Gamos Drive, San Rafael, California. A quorum was present.

2. APPROVAL OF March 10, 2016 MINUTES

The Chair asked for a Motion to Approve the December 10, 2015 minutes. As submitted to the Council, with no corrections or additions, the Minutes were adopted.

Motion: Schulze / Second: Kennedy

AYES: ALL

3. CHANGES TO AGENDA: None submitted.

4. PRESENTATIONS: Mill Valley Community Evacuation Drill

Fire Chief Tom Welch told the council about the City of Mill Valley’s annual emergency evacuation drill that took place on Saturday, May 21, 2016 and was designed for the residents of Warner Canyon. This area is home to the Mill Valley Golf Course and adjoined by the Camino Alto Open Space Preserve to the east. Previous to the drill, residents received a letter with instructions on how to participate. At 10:00am on drill day, the emergency sirens activated to alert residents to evacuate to the designated check-in location at the parking lot of Park School. OES activated an emergency notification/alert through AlertMarin, which was sent to all who signed up for AlertMarin. At the check-in after the drill, participants were asked to complete an evacuation survey form. At the Park School, demonstrations and emergency information was provided to the residents by Mill Valley’s community emergency partners, FIRESafe Marin, Boy Scouts, PG&E, Salvation Army, American Red Cross, Marin Humane Society, Whistlestop Wheels, Marin Medical Reserve Corps, and the Mill Valley Emergency Preparedness Commission. Some metrics from the drill: 87 Households participated; 155 Residents; 69% received AlertMarin notification the week of the drill; 74% received AlertMarin notification the day of the drill; Only 38% heard the siren.

5. NEW BUSINESS

Disaster Cost Recovery

OES' **Tom Jordan** told the council that OES recently offered an excellent two-day workshop on Disaster Cost Recovery, which was the second in a series. The course was taught by Mike Martinet, Certified Emergency Manager through the International Association of Emergency Managers (IAEM). Mike covered topics such as: federal purchasing compliance, pre and post-disaster documentation, debris management, financial aspects of damage assessment planning, insurance and risk management, disaster pay, volunteers, donations, and Victim's services, and legal issues.

November 2016 EOC Functional Exercise

Tom Jordan informed the council members that OES will conduct a Functional EOC Flooding Exercise on November 17, 2016. Currently, OES is partnering with the Marin County Department of Public Works Water Resources Division and the Town of San Anselmo; the potential exists for Health & Human Services and the City of Mill Valley to join the partnership. The exercise will validate possible responses in the event of flooding and will include the use of AlertMarin and sirens.

6. OLD BUSINESS

Local Hazard Mitigation Plan (LHMP) Update

OES' **Tom Jordan** updated the Council about current Local Hazard Mitigation Plan (LHMP) planning efforts. The County is leading an effort to develop a new, multi-jurisdictional approach towards Hazard Mitigation Planning. This effort will produce a Marin County Multi-jurisdictional Local Hazard Mitigation Plan (MCM LHMP) to include the 11 municipalities and many special districts in the County. On March 24th an MCM LHMP kick-off meeting was held to introduce the County planning team to their counterparts from the municipalities (representatives from Public Works, Community Development, Fire and Emergency Services) and to review a proposed project roadmap. The multi-jurisdictional LHMP process will hopefully be completed by spring 2017 (with a subsequent five-year effective period). The 2017 plan will require FEMA Region IX approval, and resolutions adopting it from the County and each municipal and special district partner. Municipalities and special districts will then be synchronized to the five-year cycle, and subsequent MCM LHMP work can be scheduled with maximum efficiency and effectiveness.

Status of OES Grants

*Email OES at oes@marinsheriff.org for a copy of **Margaret Speaker Yuan's** report, which was shared with the council at this meeting. Special note that Cal OES notified Marin OES that the Fiscal Year 2016 State Homeland Security Grant Program will give the Marin County Operational Area \$339,177 in funding during this cycle. Marin OA's application to the state will be due by August 15, 2016. As soon as Margaret receives the grant guidance, she will forward further information and the local funding application to all. Margaret will hold mandatory training for all applicants at OES on June 28. All local funding applications will be due to Margaret no later than 5PM on August 2, 2016.*

7. COMMITTEE REPORTS

Public Disaster Education & Preparedness (PDE&P)

PDE&P Committee Co-Chair, **Bill Tyler**, reported several items the council:

These Minutes were approved by the Disaster Council on September 8, 2016.

- City of Novato and Novato Fire held an EOC and Incident Command Post Exercise on May 7th with field activities including a derailed SMART train and collapsed building. Over 100 participants were brought together and learned about communications and the connection between the field and the EOC.
- Novato Fire is working on a joint response protocol for earthquakes.
- CSTI will soon publish a task book for EOC staff to become credentialed. Credentialing is currently voluntary. The concept is good because it would create a baseline of skills when mutual aid is needed across the state for EOC staff.
- PDE&P welcomed new member, Tom Roberts, who is the Chief Operating Officer at Whistlestop Wheels.
- Disaster Council member, Amy Van Doren (Marin Transit), spoke to the PDE&P committee in May to discuss transportation issues and their importance to emergency planning.
- Bill encouraged all council members to work on developing DSW programs in their own agencies.

8. ANNOUNCEMENTS / COUNCIL MEMBER ITEMS / PUBLIC COMMENTS

Miles Julihn (Marin EMS). Marin Health & Human Services sponsored a full scale exercise for violent incident response at the College of Marin. Eight training sessions in July and August on similar issues was announced today by the Marin County Sheriff. Sidewalk CPR event will be held this year on Saturday, June 11th.

Ed Schulze (Consumer Rep. Dist. 5). Encouraged OES to contact the Sonoma Marin Mosquito District regarding resources they may provide the Marin OA in case of disaster.

Crystal Silva (American Red Cross). ARC is planning full scale shelter exercise for the Novato/Sonoma border. John Ruiz was hired in April to replace Steven Hancock as the Regional Disaster Officer at ARC's Northern California Coastal Region. Crystal also said that they are looking at possibly moving out of the ARC space in San Rafael, which is getting old.

Mike Grant (Schools). Reiterated a previous report that the school radio system is old and not functioning. MCOE is moving forward with proposals to purchase new hand held radios.

Lori Schifrin (community member). Told the council about two upcoming NFPA classes for residents to learn all about their home ignition zone and defensible space. Classes are sponsored by FIRESafe Marin and offered on the next two Saturdays in Marin (Mill Valley and Sleepy Hollow).

9. ADJOURN

*Being no further business, the Chair asked for a Motion to Adjourn the Meeting at 3:44 PM.
Motion: Tulsy/ Second: Schulze. Proposed and passed.*

Next meeting: Thursday, September 8, 2016, 3:00 – 5:00 p.m., 1600 Los Gamos Drive, Suite 200, San Rafael, California, in the Sheriff's Assembly Room at the County Public Safety Building.