



**Public Disaster Education and Preparedness (PDE+P) Committee of
the Marin Operational Area Disaster & Citizens Corps Council (DC3)
Committee Meeting – Monday September 14, 2015**

PDE+P Meeting Minutes for September 14, 2015
Approved PDEP meeting Oct 5, 2015

Attendance:

Members Present:

Bill Tyler	CoChair, DC3 Member, Batt. Chief Novato Fire, Fire Marshal
Frank Cox	CoChair, DC3 Member, OES Auxiliary, OES trainer
Barbara Coler	MCCMC rep, Mayor of Fairfax, CA.
Garry Lion	DC3 member, Vice Mayor Mill Valley, Marin Economic Forum
James Wickham	PG&E Safety + Preparedness Specialist
Maggie Lang	CERT Coordinator, Get Ready / Southern Marin
Philippa Lockwood	ARC Disaster Program Specialist / MIDC contact

Members Excused or absent:

David Peery	MMWD Safety & Risk Manager
John Bruckbauer	San Rafael OES Manager, Marin Emergency Managers Assoc.
Terry Scussel,	AFN communities: Whistlestop, Marin Ventures, IHSS etc.

Members of Public Present

Amy Likover	ReadyGerstlePark Committee alikover@aol.com
Cindy Swift	Fairfax CERT, etc. cindyswift@sbcglobal.net
Lori Schifrin	MMRC training officer, CERT, etc. / lori.sch@att.net

Handouts distributed:

- Agenda, PDEP Monday 9-14-2015 version a
- Draft Minutes of PDE+P meeting of August 3, 2015 version b
- DC3 / PDEP Annual report (partial copy) taken from pgs 206+
<http://www.marincounty.org/~media/files/departments/ad/management-and-budget/budget/budgetbook1516.pdf?la=en>
- Cox Email 9-14-15 referring to NAP book: *‘Healthy, Resilient and Sustainable Communities after disasters: strategies, opportunities, and planning for recovery’*
- OES Newsroom ‘How to replace your important papers lost during a disaster’
- San Francisco Dept. of Emergency Management Training calendars:
 - <http://sfdem.org/modules/showdocument.aspx?documentid=2186> and
 - <http://sfdem.org/modules/showdocument.aspx?documentid=2183>
- PDEP member contact sheet revised 8-14-2015

I. Welcome, Introductions,

- Bill Tyler called meeting to order at Central Marin Police Community room est 1302 hr.
- A description of the handouts was summarized by Frank.

II. Review Minutes

- M/Barbara Maggie 2nd: Draft Minutes of August 3, 2015 version b were approved.

III Marin Co Office of Education / Marin Schools Emergency Prep Council

- Mike Grant, MCOE, discussed preparedness efforts in the school system.
- Frank had attended a Marin Schools Emergency Preparedness Council (MSEPC) meeting Sept 9th and complimented MSEPC on the Council’s continuing efforts.
- Mike explained MSEPC generally meets 5x a year with MCOE advising and supporting, but not directing, the 19 different Marin school districts (and approximately 68 schools) in K-12 education.



Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting – Monday September 14, 2015

- MCOE works with Marin County Sheriff School Liaison: Officer Dominic Yazzalino, who has coordinated training for active shooters / suspects on campus, lockdowns and lockout training, evacuation drills, and more.
- When asked questions about current school preparedness, Mike reported much has been and continues to be done about preparedness, but there is always room for improvement. He suggested all of us look at the June 26, 2013 Marin Civil Grand Jury report: “Planning for Schools Emergencies”¹
- As examples of current MCOE supported projects for the independent school districts, Mike mentioned:
 - Recently updated inventory and replacement of disaster supplies in the schools,
 - Updated preparedness for Special Education students
 - The upcoming 9/30/15 MCOE parent leader workshop (see fliers). In past years, parent participation has been low (est 10 parents in the morning, a few in the evening session, so they want to promote this year’s workshop better. Ursula Hanks, OES, will participate, as will Philippa and Lori, among others).
 - Some years ago, MCOE received a Readiness & Emergency Management for Schools (REMS) grant that helped support activities of the Parent Disaster Advisory Council (PDAC). The grant funding has since expired, and MCOE staff Ellen Rony and Luke McCann who had managed PDAC have retired.
 - Compliance with California Education Code mandated drills. Notably: A fire drill shall be conducted in each elementary and intermediate school at least once each month and in each secondary school not less than twice every school year.²
 - MCOE is strongly supporting the annual ‘California Shakeout’ Earthquake drill, conducted this year on October 15th at 1015 hrs. Mike is urging schools to consider advanced participation³:
 - Level 1: Drop Cover and Hold On Drill and Building Evacuation
 - Level 2: Life Safety Drill
 - Level 3: Decision-Making Table Top Drill
 - Level 4: School Standard Emergency Management Simulation Drill
 - Both MCOE and MSEPC have discussed winter storm preparedness, especially in light of the possibility of major El Niño level storms and floods.⁴ Supplies, such as sandbags, are being acquired and stored in multiple locations.
- Generally, the schools are doing a good job preparing for emergencies, but staff time, supplies, and other resources are thin. Parents must become more involved.
- A broad discussion about the Marin Get Ready 5th Grade (GR5th) program⁵ that offers free one hour classroom training for Fifth Graders throughout the County. Kids are given

¹ Grand Jury report: Planning for Schools Emergencies, online at <http://www.marincounty.org/depts/gj/reports-and-responses/reports-responses/2012-13/planning-for-schools-emergencies>

² California Education Code mandated Fire Drills – See §550 Calif Education Code. <https://law.resource.org/pub/us/ccr/gov.ca.oal.title05.html>

³ The Great California Shakeout Earthquake drills – See: <http://www.shakeout.org/california/dropcoverholdon/> and <http://www.marinschools.org/SafeSchools/Pages/EmergencyServices/drills.aspx>

⁴ See, for example, ‘Chances of historic El Niño growing for California’ at <http://www.sfgate.com/news/article/Chances-of-historic-El-Ni-o-growing-for-6511916.php>



Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting – Monday September 14, 2015

a GR5 preparedness manual, and encouraged to discuss the efforts with family members, completing a brief homework assignment. Some school districts, notably Mill Valley and San Rafael, have invited GR5th classes in all of their schools. Maggie Lang advised that more volunteers are needed to conduct these classes.

- Several persons proposed that Marin schools complete GR5th training each year, in addition to drills and other trainings, to objectively measure preparedness efforts.
- Amy Likover, who has taught in public and private schools, recently returned from Japan, and advised school districts there have very extensive preparedness training and placement of disaster supplies that we might emulate. Annual 'return to school' principal and teacher meetings, and meetings with student council officers, could support school preparedness efforts.

IV ShakeOut Drill Oct 15th 10:15 am and other Public Awareness Events

- As Mike Grant explained in discussing school drills, the California Great Shakeout offers multiple levels of participation for individuals and organizations of all types.⁶ Over 9 million persons and organizations have already registered for the drill.
- Frank reported the Great Shakeout website listed Marin organizations who have publicly registered for the drill.⁷ Relatively few organizations in Marin have registered.
- Various Marin Schools lead the numbers of persons registered in Marin, but only the cities of Novato and San Rafael had registered. The County of Marin had not yet registered for the Shakeout Drill. Frank promised to send a reminder memo to County OES suggesting registration for the drill, as the County has done in years past.
- Amy advised Gerstle Park has scheduled a picnic on 9/20, and she will consider a neighborhood drill incident to the October 15th Shakeout drill.

V DC3 September 10th Recap of meeting, next steps by PDEP

- Garry re-presented the Marin Business Emergency Readiness (M'BER) proposal to DC3 at the September 10th meeting. A motion presented to DC3 was unanimously approved that the M'BER concept is valuable.
- However, to date, no public funds to support M'BER have been offered. The County Community Fund, for example, requires at least 50% non-County funds, and DHS supported grants, including the State Homeland Security Grant Program, (SHSGP) require authorized agencies or nonprofits to fully front grant supported activities, and seek reimbursement after funds have been expended.
- Further complications have developed with the American Red Cross (ARC) Ready Rating program.⁸ A core element of M'BER relied upon the Ready Rating templates as guides for local businesses. However, the National ARC website has been changed, with a simplified focus on preparedness and response checklists, and less on mitigation, training, Continuity of Operations (COOP) and recovery elements.

⁵ Get Ready Fifth Grade: See: <http://readymarin.org/get-ready/get-ready-5th-grade/> and also <http://kidsgetready.squarespace.com/project-resources/>

⁶ The Great California Shakeout Participants, Levels of participation: <http://shakeout.org/california/howtoparticipate/>

⁷ Shakeout Participant list for Marin County: <http://www.shakeout.org/california/participants.php?start=Marin>

⁸ Red Cross Ready Rating Program: <http://www.readyrating.org/>



Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting – Monday September 14, 2015

- A local Bay Area ARC representative is not authorized to discuss or modify the National Ready Rating website content, so Garry and others will be in contact with National ARC representatives about the changes.
- All PDEP members are requested to review the <http://www.readyrating.org/> website, enter test data into the site, and be prepared to discuss the changes at our next PDEP meeting.
- Also at the September 10th DC3 meeting, Frank summarized recent PDEP minutes. In addition to referencing CERT / Neighborhood preparedness / AFN issues and such, Frank mentioned a recent 'mandatory' New Employee training had about 60 persons registered, but only 40 attended. Frank and Bill will meet with County officials to better discern the current and projected status of DSW / EOC level staff training that was supported by DC3 in year 2013 as a strategic goal.
- The County and others are considering videotaping DSW level training and simply asking new employees to watch the video at their convenience, in lieu of face to face training. Much of the current training makes use of hundreds of video / Internet imagery and news stories to actively engage students, and have them work through tabletop exercises.
- Frank pointed out difficulties he had asking for corporate permission to use a 3 minute clip CBS broadcast on the Cascadia Subduction Zone. CBS insisted on royalties of some \$100 to use the clip – suggesting that videotaping of existing training modalities could raise copyright / royalty liabilities, and could diminish the value of localized, current topical interest and group collaboration exercises. Most of Frank's EDAPR classes briefly use hundreds of images gleaned from public websites to illustrate disasters, preparedness, and related issues in a very timely context.
- DC3 Chair Judy Arnold expressed interest in placing Strategic Goals on the next DC3 agenda, including review of the 2013 proposals and the DC3 annual report published in the FY 2015-2015 Budget document.

VI. Updates from PDEP members

- MCCMC Marin County Council Mayors + City Councilmembers

- Barbara reported the Fairfax Disaster Council has supported Get Ready classes held at the Library, and Garry will address their Council about the M'BER project on October 7th.
- Marin Medical Reserve Corps (MMRC) completed a valuable first aid class on August 8th, and a local Fairfax CERT meeting was held in August.
- The Marin County Council of Mayors and Councilmembers (MCCMC) had not recently placed disaster preparedness issues on their calendar.⁹ Suggestions were made to Barbara that MCCMC may be interested in adding preparedness, such as El Niño storm preparedness, to a calendar soon.

- West Marin

- Anne Sands regularly sends West Marin Disaster Council (WMDC) agendas, minutes, and notices to Frank, and Maggie Lang often attends their meetings.
- The 2015 Point Reyes Disaster Council pancake breakfast (fundraiser) is set for Sunday, Oct. 25, from 8-11:30 am,
- Maggie reported on the August 20th WMDC meeting, that included planning for CERT training in Marin, possibly Teen CERT at Tomales High. Nicasio CERT is scheduled Oct 3rd and 10th.

- Emergency Managers Group, other Public Preparedness

- John Bruckbauer, SR OES, was unable to attend PDEP, but reported by email that he will be presenting a Get Ready class at Autodesk Wednesday 9/16/15 in preparation for an Autodesk CERT class in November.

⁹ The Marin County Council of Mayors and Councilmembers (MCCMC) site: <http://mccmc.org/>



Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting – Monday September 14, 2015

- San Rafael was awarded a grant for local hazard mitigation planning. John will assist with hiring a consultant to manage the grant.
- John's Get Ready class issues will be expanded to include El Niño and SMART transportation safety.
- John will offer a 'Get Ready' class at Villa Marin in October.
- John and Battalion Chief Rowan participated in the Urban Shield Yellow Command exercise on 9-11-15. Chief Rowan was the incident commander within unified command and John was assigned the logistics chief position. The event went well, and lessons were learned. It's always good to have multiple stakeholders engaged in a scenario.
- MIDC and Red Cross Events:
 - Philippa advised the Marin Interagency Disaster Council (MIDC) has elected to refocus attention on members becoming more familiar with each other and their collaborative services, with less emphasis on larger public events such as the Marin Annual Disaster Readiness Conference held at Unity Center 6-23-2015.
 - Generally, MIDC meets the 3rd Tuesday every month from 2-4pm, with the next meeting scheduled October 20th at Marin H&HS. Until MIDC determines whether to appoint a chair position or other contact point, these meetings are invitation only.
 - Frank suggested MIDC might structure itself along ICS lines, with at least a public email / telephone contact person to interface with the rest of us.
 - Philippa reported since the massive Lake County Valley Fire commenced, Red Cross Northern California branch has been taken over by the Statewide team, who in turn are managing ARC shelters in Kelseyville and Calistoga areas. About 600 persons are now in these shelters.
 - Donors have already provided shelter centers with large quantities of clothing, food, and other physical materials. What is needed now are financial donations to Red Cross, groups such as the Lake County Local Assistance Center, and others¹⁰.
 - The ARC 'Pillowcase Project' supported by Disney continues to offer grade school children from grades 3-5 one hour training comparable with the GR5 program, and a pillowcase handout children can use to prepare their own disaster kits.
 - And the distribution of smoke detectors as part of the ARC Home Fire Preparedness Campaign (HFPC), mostly in lower income / Spanish speaking housing sites continues.
 - ARC continues to look for volunteers to assist with these efforts.
- Southern Marin / Business Community
 - In addition to reporting on M'BER (supra), Garry reported Mill Valley has groups organized to clear storm drains and culverts prior to expected winter storms. Local committees are considering effects of sea rise along the bayshore.
 - The County was awarded a \$500K grant to help with expected sea rise and storm issues along the Bayside interior coast.
- CERT and GReady 5th
 - Maggie reported the CERT class in July for COM instructors/staff graduated 18 students. We now have ~40 instructors/staff trained and will begin to look at ways to incorporate these trained staff members into emergency plan.
 - Planned CERT classes in September in San Rafael will commence Sept. 12th. The class is already filled, and future classes are filling. CERT will be offered at Autodesk in November and Dominican University in January.
 - A CERT Advanced / Additional Training Communication workshop will be held Nov. 7th at Twin Cities Police Dept. 9:00 am -12 Noon.

¹⁰ Red Cross Lake County site: <http://www.redcross.org/news/article/local/ca/santa-rosa/Red-Cross-Opens-Shelters-for-Those-Evacuating-Due-to-the-Valley-Fire> and Lake County LAC: <http://www.lakecountylac.com/>



Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting – Monday September 14, 2015

- San Rafael CERT continues to work on organization with CERT divisions marked & named for fire station response areas. San Rafael CERT Division 51/Gerstle Park would be in the Station 51 response area. SR CERTs will hold their 5th meeting next month.
 - Fairfax CERT has updated their database, scheduled an MMRC first aid class and has had their first meeting with 10 CERTs. Fairfax will host a Get Ready class this week.
 - San Anselmo & Larkspur CERT groups will work on updating databases this Fall.
 - Maggie and others hope to develop Teen CERT in West Marin (Tomaes HS) and Tam High in the Fall in partnership with Rotary Clubs. The training could include staff and aim for a TEEN program in early Winter.
 - The Ready/Marin website is hoping to expand ways to push info at to residents. Ready Businesses should be up in ~ 2 weeks. Ready Neighborhoods later in the Fall.
 - Funding: The State Homeland Security Grant supporting the CERT Coordinator position was awarded this year, which will fund the program through 12/2016. Different funding will need to be secured thereafter. The CERT Steering Committee is considering restructuring CERT programs as a Nonprofit tax exempt 501(c)(3) organization.
 - The Marin Fire Class had about 50 attendees in Mill Valley this past weekend.
 - All the calendared Get Ready classes can be found on the readymarin website.
 - GR5 will start in the Fall in some school districts. We have manuals for all schools that are interested.
 - Sept. Preparedness Month: we should try to get preparedness messaging out to public as this is Preparedness Month. September 30th is FEMA's Preparathon Day- do one thing for your family to get ready.
 - Congregations: one of the congregations in Southern Marin is having an evacuation drill, 10/18, following Sunday 10:00 service, possibly with fire dept. as training exercise.
- Access + Functional Needs communities (AFN):
- Terry Scussel was unable to attend the September meeting, and has advised he will not be able to attend the October meeting. This portion of the agenda will be deferred to a later date.
- Utilities + MMWD
- Dave Peery was unable to attend the meeting, but sent a report to Frank that Marin County Fire, Marin County Public Works/CUPA, Mill Valley Fire and our MMWD Park Rangers are in the early stages of planning an Emergency Preparedness Exercise on Wednesday, November 18 during the evening hours. This will take place at our Bon Tempe Treatment Plant and will include also an exercise involving Lagunitas Dam.
 - James Wickham, PG&E Safety + Preparedness Specialist, advised PG&E will host a Public Safety Liaison on Tuesday Sept 22nd at County OES. Invited participants from first responder agencies will meet at 9am, and interested members of the disaster preparedness public are encouraged to attend from 10:30 am to 12:30pm.
 - PG&E will have multiple informational displays, a PG&E Base Camp setup, a Piccaro gas leak detection vehicle on display, and much more.
- Fire Services + County at Large Issues:
- Chief Tyler reported on the rapidly developing series of California Wildfires, based on the morning's CalFire data.¹¹ Lake County's Valley Fire was one of 7 active State fires, with some 6 active federal fires. At the time of the meeting, more than 400 homes were lost, some 1,200+ firefighters deployed, over 170 engines, and more. The losses have increased daily since the PDEP meeting.
 - Novato experienced 3 arson fires on September 11th, and a possible arson the next day.
 - The weather has exacerbated all fire containment issues.

¹¹ CalFire sites: http://cdfdata.fire.ca.gov/incidents/incidents_current Lake County Valley Fire: http://cdfdata.fire.ca.gov/incidents/incidents_details_info?incident_id=1226



Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting – Monday September 14, 2015

- OES, Training and other Events:

- As noted, Frank and Bill Tyler hope to meet with County officials to get an update on planned DSW training for government workers.
- Frank is scheduled to give another new employee EDAPR class October 8th. The County has only made available a small room for the training, so the class will be quite small.
- Frank participated in the County OES substantial EOC exercises recently, including 'Burning Marin' on May 7th, the 'Burning Marin Tabletop' on August 26th, and the 'Yellow Command / Urban Shield' regional exercise September 11th.
- While much was learned from these events, the County seeks to identify areas for improvement to be listed in After Action Reports (AARs).

VII. Open Time / Public Comment

3:02 PM end of meeting

- Bill Tyler closed the meeting.

Next Meetings:

PDEP Meetings: 1-3pm Year 2015: (subject to change): 10/05, 11/02, 12/07/2015

Tentative 2016: 1/11/16 (avoid NY weekend), 2/1, 3/7, 4/4, 5/2, 6/6, 7/11, 8/8, 9/12/2016, 10/3, 11/7, 12/5/2016. Dates to be confirmed

Site: PDEP unless otherwise posted: Central Marin Police Community Rm.

DC3 Meetings: 3-5pm: 12/10/2015, 3/10/16, 6/9/16, 9/8/16, 12/8/16 – at new EOF.

*PDEP_Minutes 2015-09-14c.doc
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