



**Public Disaster Education and Preparedness (PDE+P) Committee of
the Marin Operational Area Disaster & Citizens Corps Council (DC3)
Committee Meeting – Monday June 6, 2017**

PDE+P Meeting Minutes for June 6, 2017
Approved at PDEP meeting 8-7-2017

Attendance:

Members Present:

Bill Tyler	CoChair, DC3 Member, Batt. Chief Novato Fire, Fire Marshal
Frank Cox	CoChair, DC3 Member, OES Auxiliary, OES trainer
Catherine Way	Councilmember, City of Larkspur, member, MCCMC
Garry Lion	DC3 member, Marin Economic Forum
James Wickham	PG&E Safety + Preparedness Specialist
Keith Kennedy	DC3 Member, Dist. 3
Maggie Lang	CERT Coordinator, Get Ready / Southern Marin
Dr. Tom Cromwell	Marin Medical Reserve Corps, etc.

Members Excused or absent:

David Peery	MMWD Safety & Risk Manager
Megan Scott	Sr Program Coordinator H&HS Public Health Preparedness
Terry Scussel,	Access & Functional Needs - Develop Disability.

Members of Public Present

Lori Schifrin	MMRC, CERT, etc. / lori.sch@att.net
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Handouts distributed:

- Agenda, PDEP meeting 6/5/2017
- Draft Minutes PDEP Monday May 1, 2017 version (a)
- Agenda DC3 meeting 6-8-2017
- Draft DC3 minutes March 9, 2017
- PDEP letter to Judy Arnold, DC3 Chair, re PDEP Survey dated 5-4-2017
- Partial email 5-19-17 re the ReadyMarin.org website upgrade looks good
- PDEP Contact sheet updated 6-2-2017
- Passed around: CERT Newsletter June 2017
- Passed around: CERT Activity Report 2017 ytd.
- Passed around: clips from CalOES Disaster Service Worker ... Guidance 2016¹
- Passed around: draft Marin OES proposal DSW training (est year 2013)

I. Welcome, Introductions,

- Bill Tyler welcomed all with a special welcome to newly appointed PDEP member Keith Kennedy, DC3 Member, Dist. 3.

Review Minutes

- Keith moved, Tom 2nd, the May 1st minutes were approved

II. Updates, PDEP Survey followup / Discussion prior to DC3 June 8th Mtg

- As directed by PDEP, Frank and Bill submitted a letter dated May 4th to Judy Arnold, DC3 Chair, cc to OES + CAO offices, requesting that the June 8th DC3 agenda include a discussion of the DC3 Survey recommendations, with a focus on whether DC3 should actively encourage the Board of Supervisors to allocated some newly identified funds to financially support the Get Ready / CERT / and Disaster Coordination efforts in Marin.

¹ State Volunteer Disaster Service Worker Guidance Yr 2016:

<http://www.caloes.ca.gov/PlanningPreparednessSite/Documents/2.%20DSW%20Program%20GUIDANCE%2010.2016.pdf>



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- The DC3 Agenda of June 8th includes a reference MCFD Chief Jason Weber and OES staff member Tom Jordan will speak to this recommendation
- PDEP members continue to express concern over whether the recommendations stated by DC3 members in the December 2016 will lead to an improvement in resolving under-resourced prevention efforts, including the Countywide Get Ready / GR5 programs, M'BER, Preparedness Coordination, and other specific recommendations from DC3 members. We must wait to see what is said on June 8th.
- Frank noted the (est year 2013) OES DRAFT document "Description of the DC3 initiative and Proposed DSW Program "Refresh" and Training Outline" makes recommendations that remain under discussion at the County. Perhaps that will be discussed June 8th.
- Government Code §8610 provides:
 - "A disaster council shall develop plans for meeting any condition constituting a local emergency or state of emergency, including, but not limited to, earthquakes, natural or manmade disasters specific to that jurisdiction, or state of war emergency; those plans shall provide for the effective mobilization of all of the resources within the political subdivision, **both public and private.**"
- The DC3 Survey Recommendations support both public and private preparedness planning, as do many Marin County OES Strategic planning documents².

² [The Marin OES Mission, Organization, and Program Description](http://www.marinsheriff.org/assets/downloads/OES-Mission-organization-and-program.pdf)

<http://www.marinsheriff.org/assets/downloads/OES-Mission-organization-and-program.pdf>

is, in many particulars, very supportive of recommendations made by PDEP and members of DC3, in part including:

Operational Area Disaster Service Worker (DSW) Registration Guidelines:

- Develop and implement a standardized DSW management program for the Operational Area. Develop registration procedures, and provide materials and assistance to local jurisdictions. Maintain a county wide DSW database from registration data provided by local agencies. (See pages 7 and page 15 and page 23)

Marin OES Training Program

- Coordinate, and conduct training for staff of the Operational Area EOC, incorporated city/town EOCs, and Department Operations Centers (DOCs). Training subjects include the Standardized Emergency Management System (SEMS), WebEOC, general EOC operations, section operations, message flow, individual position overviews. Provide training to all new County employees on SEMS, Disaster Service Worker roles, and personal preparedness. (pg 17)

Standardized Emergency Management System (SEMS):

- Serve as the proponent agency for the implementation of SEMS within the Operational Area. Develop and administer SEMS training programs. Maintain records of all Operational Area government personnel trained in SEMS. (pg 17)

Marin County Operational Area Disaster and Citizen Corps Council (DC3)

- Provide administrative and technical support to the Disaster Council including facilitating appointment of members, holding meetings, and carrying out assignments. Observe Brown Act requirements. Also provide administrative support to the standing committee of the Disaster Council (Public Disaster Education & Preparedness), which meets regularly to identify and support the best disaster preparedness practices in Marin County, and to regularly report to the council its findings. It also makes recommendations to the Council meant to enhance disaster preparedness, public education, collaboration, and community resilience in Marin. (pg. 23)

[The Marin OES Strategic Plan, 2015-2020](http://www.marinsheriff.org/assets/downloads/Marin-OES-Strategic-Plan-2015-to-2020.pdf)

<http://www.marinsheriff.org/assets/downloads/Marin-OES-Strategic-Plan-2015-to-2020.pdf>

also strongly supports public preparedness efforts, including:

Conduct a disaster preparedness public education program



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- In fairness, it may be County OES may wish to coordinate with local, city, and private organizations for some of these strategic goals, rather than undertake them directly as stated in their strategic documents. However, PDEP believes DC3 will want confirm that the identified goals of training, preparedness, coordination, supervising, and personnel policies are adequately staffed and resourced to be effective for 'whole community' resilience.³
- PDEP members suggested possible speakers at meetings who might offer fresh perspectives on what other jurisdictions are doing with public preparedness efforts.

III. Updates from PDEP members

- MCCMC Marin County Council Mayors + City Councilmembers

- Catherine Way reported the Twin Cities Disaster Preparedness Committee (TMDPC) met for the first time since January. The cities of Larkspur and Corte Madera are reviewing whether to continue funding for the Disaster Preparedness Coordinator position. John and Lee Howard have agreed to help support this function until final decisions are made.

- West Marin

- Maggie Lang reported that the WMDC held a productive meeting on 5/18/2017.⁴
- Lori commented she attended a RACES meeting June 3 with WMDC Radio experts that was very valuable.

- MIDC and Red Cross Events:

- No current report.

- Southern Marin / Business Community

- Garry Lion noted the Marin Economic Forum is still in the process of finding a new CEO. It seems unlikely the Forum will decide whether to help support the the Marin Business Emergency Readiness (M'BER) Program until that position is filled.⁵
- The Mill Valley Evacuation Drill held May 20th was very well supported by many agencies, including multiple law and fire resources, PG&E and contractor displays, Red Cross, Salvation Army, CERT, Humane Society, Marin Medical Reserve Corps, Whistlestop, and more.
- Maggie noted CERTs, with law enforcement support, reached about 400 homes. Fire crews were able to familiarize themselves with at-risk areas, practice hose lays, and were visible to many citizens. However, fewer residents actually evacuated to the Evacuation

• Conduct dynamic presentations to local neighborhoods, community groups, and government agencies on how to prepare for emergencies or disasters. Maintain and distribute a wide variety of disaster preparedness literature via accessible media including the OES web site and the County Government Channel. Develop and guide public expectations for service. (page 3)

Coordinate the Disaster Service Worker Volunteer Program (DSWVP)

• Maintain the standardized Disaster Service Worker (DSW) management program for the Operational Area. Provide registration procedures, materials and assistance to local jurisdictions. Maintain a centralized database of all registered DSWs in the Operational Area from data supplied by local agencies. (pg3)

³ FEMA Whole Community standards: <https://www.fema.gov/whole-community>

⁴ The Point Reyes Disaster Council website has been recently upgraded. See: <https://www.pointreyesdisastercouncil.org>

⁵ Judy Arnold, Chair of DC3, is also Vice Chair of the Marin Economic Forum. <http://www.marineconomicforum.org/about/executive-board/>



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Area set up at Tamalpais High than were expected. This may be due to lack of parking at the site.

- Frank noted his experience helping scribe the CERT Incident Command position helped him conduct a very successful Mont Marin SR Park neighborhood drill the following day.
- CERT, Get Ready and Get Ready 5th:
- Maggie Lang, CERT Coordinator, distributed a spreadsheet of CERT accomplishments and plans that reflected specific numbers reported in the approved May PDEP minutes. In addition,
- CERT
 - **Status of 2017 Classes:** Last class of the season is Nicasio in May finished with 30 students. New classes start again in Oct..
 - **Advanced Trainings:** April 20- 1st Aid training was taught by Mill Valley Fire Dept.: 25 students. Annual Disaster Simulation Exercise, hopefully hosted by Novato in the fall.
 - **Train the Trainer** scheduled for 11/9 in San Rafael.
 - **CERT Events:** Mill Valley CERTs hosted CERT Rodeo with ~25 CERTs attending. Set up two yurts as Command Posts, followed by 4 teams going out into neighborhoods around downtown with list of tasks to complete. "Winning" team given utility shut-off tools as prizes for being fastest & all tasks completed.
 - CERTs helped in the annual MV Evacuation Drill (worked with SAR to go door-to-door to reach >300 homes) and Memorial Day Parade with crowd control.
 - CERTs in Corte Madera participated in local drill.
 - CERTs participated as victims during last month's Smart Train drill based on a bus collided with train drill scenario.
 - CERTs from around the Bay Area are encouraged to register as teams for a day of scenarios as part of the Urban Shield - CERT Green Command Sept. 9th, 9-5 at Alameda Fairgrounds.
- Readymarin.org website report:
 - The site has a new "look" with Ready Neighborhoods included. Less text with "read more" links. Simpler, with new photos.
- 501(c)(3) sustainability:
 - Marin County CERT is now a 501(c)(3) tax exempt organization under MarinLink so is able to receive donations⁶
 - Three year Strategic Plan has been adopted by Steering Committee, and now working on Business Plan to include grants for funding of 'refresher' & scholarship programs. The County Steering Committee meets next in August. County funds will pick up funding for the Coordinator position, at least until December.
- Get Ready
 - GR- Novato continues GR classes⁷, and there is discussion of offering scheduled Southern Marin classes again.
 - Tom Cromwell mentioned Tiburon / Belvedere would like to resume GR classes.
 - GR5- MV completed all 5th grades; Tiburon/Belvedere and Corte Madera also included GR5 classes this year. Classes presented to classes in Novato and San Rafael on request.
- Access + Functional Needs communities (AFN):
 - Terry Scussel was not able to attend the meeting, so this report is deferred

⁶ Marin County CERT donations: <http://marinlink.org/>

⁷ Novato Get Ready classes are scheduled August 1 + December 5th. <http://readymarin.org/calendar/>



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- Public Health Preparedness and related programs

- Megan Scott was not able to attend the meeting, so this report is deferred.

- Utilities including MMWD and PG&E

- Dave Peery, MMWD, was unable to attend the meeting.
- Jim Wickham, PG&E and Mill Valley Councilmember, reported that Mill Valley did conduct this year's annual neighborhood evacuation drill Saturday, May 20th. PG&E and contractors displayed equipment used in emergencies, including setting up a PG&E 'Base Camp' including many functions: disaster showers, communications, and other resources.
- Events such as this do have positive 'take aways' including many of the first responder professionals were able to collaborate and share ideas. However, we must ask whether PDEP's recommendations to DC3 have produced similar measurable 'take aways'.
- Jim commented that businesses and governments, in the end, simply cut efforts that aren't productive and worth investing time and effort.

- Marin Medical Reserve Corps (MMRC), etc.

- Dr. Tom Cromwell reported that MMRC put on 'First Aid for Disaster Response' (FADR) training recently in Lucas Valley and Smith Ranch Homes that was very well received. The core subjects: hands on CPR, AED operation, and 'Stop and Bleed' first aid skills are life-saving skills that can be taught to the general public, but more trainers are needed.
- MMRC membership varies. An obsolete membership role some years ago counted about 400 persons. Currently, about 60 persons are active in MMRC, but there is a recruitment drive expected to expand that number.
- Tiburon Belvedere is considering embedding evacuation routes onto roadways for areas at risk. Some real estate interests question whether this might reduce property values.
- MMRC is responding to National efforts to create 'Mission Ready Packages' or pre-defined MMRC teams ready to be deployed with specialized medical services.⁸ Sharon Carlin, County H&HS, is working on this issue. However, the questions current medical licensure, numbers of qualified Marin volunteers, and such are under discussion.

- Fire Services + County at Large Issues:

- The fire season officially began June 1st, and is particularly troubling given California's over 100 million dead trees caused by drought and bark beetles, coupled with a bumper crop of flashy fuels, including grasses, that could ignite these tinderbox forests.

- OES, Training and other Events:

- Given the time, Frank briefly outlined a few recent training and upcoming training events, including:
 - 2017 05 16 TEPP Training #2 (County OES)
 - 2017 06 01 DSW Class (often ~ 1/3rd of those registered to attend this mandatory class fail to attend. On June 1st, in part because of the unexpected death of a H&HS colleague, about 2/3rds of the registered class did not show. The class was also interrupted by a fire evacuation at the Civic Center).
 - OES has scheduled EOC section training through the Summer.
 - 2017 06 27 Yellow Command TTX
 - 2017 07 13 local disaster councils #3
 - 2017 09 07 Yellow Command
 - 2018 05 02 Quake Functional Exercise

⁸ Mission Ready Packages. See: <https://www.emacweb.org/index.php/learn-about-emac/module-positions/mission-ready-package> and <http://nacchopreparedness.org/an-ideal-match-mission-ready-packages-and-the-medical-reserve-corps/>



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IV. Open Time / Public Comment

3:00 PM end of meeting

- Bill closed the meeting.

Next Meetings:

PDEP Meetings: 1-3pm Year 2017: draft dates to be discussed:

(July 3rd is cancelled – Holiday weekend) 8/7, 9/4, 10/2, 11/6, 12/4/2017

Dates may be flexible as circumstances require.

Site: PDEP unless otherwise posted: Central Marin Police Community Rm.

DC3 Meetings: 3-5pm: 9/14, 12/14/2017 – at new EOF.

*PDEP_Minutes 2017-06-08 b.docx revised as of 8-29-2017 1350 hr. fcox
Approved at PDEP meeting 8-7-2017*