

**MARIN COUNTY SHERIFF'S OFFICE
CIVIL/DOCUMENTARY SERVICES POLICY AND PROCEDURE MANUAL**

CHAPTER 8- Records Process
CIV – 08-06
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DATE
01-01-08

EXPLOSIVE AND BLASTING PERMIT, ISSUEANCE OF

POLICY

It shall be the policy of the Marin County Sheriff's Office to issue companies and individuals who meet eligibility requirements and wish to obtain a permit for explosives and/or blasting within the County of Marin a one year permit pursuant to Health and Safety Code section 12101.

DEFINITIONS

EXPLOSIVES: Any substance, or combination of substances, the primary or common purpose of which is detonation or rapid combustion, and which is capable of a relatively instantaneous or rapid release of gas and heat, or any substance, the primary purpose of which, when combined with others, is to form a substance capable of a relatively instantaneous or rapid release of gas and heat.

CERTIFICATE OF ELIGIBILITY (COE): Official certification of eligibility issued pursuant to paragraph (4) of subdivision (a) of Section 12071 by the State of California, Department of Justice, stating that the holder meets the criteria outlined in subdivision (j). The Department of Justice shall determine whether a person who is applying for a permit meets any of the criteria specified in subdivision (j) and shall either grant or deny clearance for a permit to be issued pursuant to the determination. DOJ maintains copies of approved COE.

PROCEDURE

Applicants shall submit a completed Marin County Sheriff's Office explosives permit application. Included with this application shall be a photocopy of their:

- Department of Justice Certificate of Eligibility,
- California Driver License,
- Department of Treasury Explosive License,
- State of California Blasting license,
- State of California Department of California Highway Patrol Hazardous Materials Transportation License, and
- Check payable to Marin County Sheriff's Office for the applicable fees.

Fees are ten dollars (\$10), unless the quantity of explosives is 100 lbs. or less, in which case the fee shall be two dollars (\$2).

Once the application has been received with all supporting documents, the form shall be recreated on the electronic version found on the warrants shared drive. After review of the application and relevant required documentation, but before issuance of the permit, a copy of the permit and the Inspection/Approval form shall be forwarded to the County Fire Marshall (Scott D. Alber, P.E., Battalion Chief/Fire Marshal, Marin County Fire Department, 33 Castle Rock, P.O. Box 518, Woodacre, CA 94973, (415) 499-6566) for inspection and approval of the storage facility. Once the Fire Marshal has confirmed that he has inspected and approved the storage facility and returned the approval form the permit shall be completed and signed.

There is a minimum 7 day waiting period pursuant to 12105.1 HS. All permits shall be held until after such waiting period has elapsed regardless of whether inspection and approval is complete. Please indicate on application the date received to assure proper waiting period is followed.

A permit shall remain valid only until the time when the act or acts authorized by the permit are performed, but in no event shall the permit remain valid for a period longer than one year from the date of issuance of the permit.

The original signed copy shall be forwarded to the Permittee. A copy of the completed and issued permit and required supporting documents shall be placed in the applicant's file located in the Record's front file drawer. A copy of the issued permit shall be forwarded to the State Bureau of Criminal Identification and Investigation in Sacramento (Box 903417, Sacramento, CA 94203-4170), and the County Fire Marshal (Scott D. Alber, P.E., Battalion Chief/Fire Marshal, Marin County Fire Department, 33 Castle Rock, P.O. Box 518, Woodacre, CA 94973, (415) 499-6566).

RELATED STANDARDS:

None

AFFECTED DIVISIONS:

Civil & Documentary Services

DATE OF REVISIONS:

01/01/08

By Order Of:

M. 

MICHAEL J. RIDGWAY
Sheriff's Captain