

**MARIN COUNTY SHERIFF'S OFFICE**  
**COURT SERVICES POLICY AND PROCEDURE MANUAL**

**CHAPTER 06 – EMERGENCY OPERATIONS**

CRT 06-01

**Page 1 of 2**

**DATE**

10/22/10

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**JURISDICTIONAL RESPONSIBILITIES**

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**POLICY**

It is the policy of the Marin County Sheriff's Office to define jurisdictional law enforcement responsibilities regarding court facilities.

**PROCEDURE**

Court facilities are located at both the Marin County Civic Center and at Juvenile Hall. Generally, the Sheriff has accepted primary law enforcement jurisdiction over the courts and will be requested to respond to handle service requests, especially where incidents originate inside the courtroom proper and their immediate surroundings.

- First response to emergencies and special operations within the court facility shall be the responsibility of Court Services.
- The Sheriff will handle the incident.
- Jurisdictional agreements between the Sheriff and other local agencies shall be clearly defined as to responsibility for security, criminal reporting and follow-up investigations.

The primary responsibility of court security is to carry out the duties and responsibilities imposed by law upon the Sheriff.

- Maintain order of the court
- Provide for care, custody and control of prisoners for court appearances
- Obey court orders

Nothing in this policy shall relieve court security of the responsibility of taking the necessary action in any emergency situation. The Court Security Deputy may be the first officer on the scene to:

- Provide first aid (request additional resources as needed)
- Suppress misdemeanor and felony crimes within the court facility
- Secure a major crime scene

- Detain suspects/witnesses
- Collect necessary information in the case of a major crime to assist the responding agency:
  - Identification/Descriptions of suspects
  - Related vehicles
  - Direction of travel, etc.
- Render assistance to allied agencies at the court facility.

**RELATED STANDARDS:**

None

**AFFECTED DIVISIONS:**

Custody  
Patrol

**DATE OF REVISIONS:**

6/1/2001

By order of:

CAPTAIN DAVID M. AUGUSTUS  
BUREAU OF DETENTION SERVICES