

MARIN COUNTY SHERIFF'S DEPARTMENT  
CUSTODY DIVISION POLICY AND PROCEDURE MANUAL

**CHAPTER 2 - BOOKING**  
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DATE  
8-03-94

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**OUT OF COUNTY WARRANTS AND HOLDS**

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**POLICY**

The arresting officer shall request a copy or abstract of the out of county warrant or hold be forwarded to the Marin County Jail. The booking will not be accepted until the copy or abstract has been received. Arrestees booked on out of county warrants shall be informed of their right to appear in a Marin Court under 821 and 822 of the Penal Code.

**DEFINITIONS:**

**OUT OF COUNTY WARRANT:** Any warrant issued by a court outside the County of Marin yet within the State of California.

**HOLD:** A request by a Law Enforcement Agency to detain a person pending transportation to their jurisdiction.

**ABSTRACT -** A teletype copy of a warrant containing all the information required on a warrant.

**CLETS -** California Law Enforcement Teletype System

**PROCEDURE**

Once the warrant or hold has been received, the arrestee is accepted for booking. The SSA will send a teletype via CLETS to the agency who holds the warrant or requested the hold. The teletype advises the holding agency of the arrestee's current custody status i.e. local charges pending, ready for pick-up or bail posted. The warrant and or hold will be placed into the arrestee's Jail File. At any time the custody status of the inmate changes the agency who placed the hold or holds the warrant will be advised.

An arrestee booked on an out of county warrant shall be informed of his/her right to appear in a Marin County Court. The SSA completes the warrant section of the two part 821/822 PC form. The arrestee signs either the request to appear or the request to waive appearance section of the form. If the arrestee requests a court appearance, the original is placed into the court routing box and the copy is placed in the arrestee's Jail File. If the arrestee waives the court appearance, both copies of the form are placed in the Jail File.

**RELATED STANDARDS:**

Penal Code Section 821  
Penal Code Section 822  
Penal Code Section 850  
Chapter 2 Section 1

DATE REVISED

**2-9**

None  
By order of

DANIEL PAYNE  
BUREAU COMMANDER