

PAT-09-03

MARIN COUNTY SHERIFF'S DEPARTMENT

GENERAL ORDER

**GN96-08 B-05-01
October 9, 1996**

BAIL ENHANCEMENT FORM

I. PURPOSE

The purpose of this order is to establish a procedure for implementing bail enhancement and notification of appropriate criminal justice agencies.

II. POLICY

It shall be the policy of the Sheriff's Department to assist the Marin County Court and law enforcement personnel by implementing the procedure set forth in this special order for processing bail enhancement orders for in-custody defendants.

III. EXCEPTIONS

A. The Marin County court has authorized and published a new form for agency use when seeking bail enhancement. The procedure for use, receipt and routing of the form have changed as described below.

B. Overview

1. The form is now in two parts. Part one consists of a four page N.C.R., entitled, Application and Bail Order. Part two is the affidavit in support of the application.

a. Part one serves as the order to the jail.

b. Part two is the written affidavit of the deputy/officer who obtained the bail enhancement. Part two will no longer be attached to the jail copy of the order and will be forwarded to the court by the officer/deputy who obtained the order.

GENERAL ORDER

GN 96-08 b-05-02

C. Form Distribution

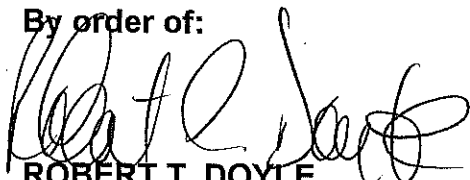
1. The original, white and pink copy of the order are the only documents the jail should receive. Jail staff shall distribute the order as follows:
 - a. The original white is sent to the Court Clerk by placing it in the Bailiff's Mailbox in Booking.
 - b. The pink copy is routed to the Housing Sergeant's Office where the boxes at the bottom right of the form are checked to indicate that the defendant's bail, per the order, is entered into CJIS, and written on the court card. The pink copy is then placed into the inmate's file.
 - c. The yellow copy is to be attached to the declaration and forwarded to the Marin County Courts.
 - d. The goldenrod is to be attached to the crime report along with a copy of the declaration.

IV. INDEXING ALTERNATIVES

A. THIS ORDER MAY BE INDEXED AS:

1. Bail Orders, Procedures and Distribution
2. Bail Enhancement, Procedure for

By order of:


ROBERT T. DOYLE
SHERIFF

MARIN COUNTY COURT

APPLICATION AND BAIL ORDER

APPLICATION AND ORDER RE: BAIL PER CALIFORNIA CONSTITUTION ARTICLE 1, §12,
AND /OR SECTION 1269c OF THE CALIFORNIA PENAL CODE

RE: _____ AGENCY NO: _____

AGENCY: _____ BY: _____
Officer/Deputy

DESCRIPTION OF CHARGES: _____

BOOKING DATE: _____

TOTAL BAIL AT TIME OF BOOKING PERSUANT TO MARIN COUNTY COURTS UNIFORM BAIL
SCHEDULE AND CALIFORNIA PENAL CODE SECTION 1269Bb FOR THE ABOVE DESCRIBED
CHARGES IS \$ _____

ORDER

GOOD CAUSE APPEARING THERFORE, and based upon the declaration submitted in
support of this application and order, it is hereby ordered that the above named
defendant/arrestee be held:

_____ WITHOUT BAIL

_____ WITH BAIL IN THE AMOUNT OF \$ _____

BY ORDER OF:

Judge / Commissioner of Marin County Court
 Authorized by Telephone

DATE: _____

JAIL USE ONLY

CJIS

COURT CARD

DISTRIBUTION:

White - Marin County Court via Marin County Jail
Yellow - Attach to Declaration and forward to Marin County Court

Pink - Marin County Jail
Goldenrod - Crime Report