

MARIN COUNTY SHERIFF'S DEPARTMENT
GENERAL ORDER MANUAL

CHAPTER 2 – PERSONNEL

ADM-02-24

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DATE

12/20/04

SECONDARY SHERIFF'S BADGES AND ID CARDS

POLICY

It shall be the policy of the Marin County Sheriff's Department to allow members to purchase a secondary, personally owned Sheriff's Department badge for carry while on or off-duty, although no such badge shall be possessed without the express prior written approval of the Sheriff or his designee. Members electing to purchase a secondary Sheriff's badge may, at their discretion, also request issuance of a secondary Sheriff's ID card as well.

DEFINITION

SECONDARY SHERIFF'S DEPARTMENT BADGE is any badge carried or possessed by a member that is not directly issued to them by the Marin County Sheriff's Department.

PROCEDURE

All newly hired members of the Marin County Sheriff's Office shall have issued to them one (1) Sheriff's Department badge and accompanying identification card. In the event a member wishes to purchase and carry a secondary Sheriff's Department badge, express written authorization to do so must first be obtained from the Captain, Administrative Support Services Bureau. Such authorization shall be made using a department approved form, one copy of which shall be retained in the member's permanent training file, the other of which shall be provided to the vendor from whom the member is making the badge purchase. No Sheriff's Department badges may be otherwise purchased or possessed.

All secondary Sheriff's Department badges purchased in accordance with this General Order shall be similar in design and appearance to those regularly issued by the County of Marin.

Members who have purchased a secondary Sheriff's Department badge prior to the issuance of this General Order shall have sixty (60) days from the date of its issuance to obtain the written permission to possess that badge required by this protocol. Members who possess a secondary Sheriff's Department badge after that date without the required authorization from the Captain, Administrative Support Services Bureau shall be deemed to be in violation of this General Order.

In the event permission to purchase and carry a secondary Sheriff's Department badge has been requested and granted, the requesting member may, at his/her discretion, also request the issuance of one (1) additional Sheriff's identification card for carrying with that secondary badge. Only one additional Sheriff's Department ID card shall be issued.

Permission to possess a secondary Sheriff's ID card shall be obtained in writing from the Captain, Administrative Support Services Bureau. Any such authorization shall be made using a department-approved form, one copy of which shall be retained in the requesting member's permanent training file.

In the event a member is ordered to surrender his/her Sheriff's Department badge and ID card, that order shall at all times be considered to include any and all Sheriff's Department badges and ID cards possessed by the affected member, whether supplied to the member by the Marin County Sheriff's Department or purchased personally in accordance with this General Order.

Should the order to surrender a Sheriff's Department badge and ID card become permanent, the member shall forfeit his/her ownership to any such badge without compensation by or from the County of Marin.

RELATED STANDARDS:

None

AFFECTED DIVISIONS:

All

DATE OF REVISIONS:

None

By Order Of:

ROBERT T. DOYLE
SHERIFF