



**Public Disaster Education and Preparedness (PDE+P) Committee of
the Marin Operational Area Disaster & Citizens Corps Council (DC3)
Committee Meeting – Monday February 6, 2017**

**PDE+P Meeting Minutes for February 6, 2017
*Approved as of 3-7-2017***

Attendance:

Members Present:

Bill Tyler	CoChair, DC3 Member, Batt. Chief Novato Fire, Fire Marshal
Frank Cox	CoChair, DC3 Member, OES Auxiliary, OES trainer
Catherine Way	Councilmember, City of Larkspur, member, MCCMC
James Wickham	PG&E Safety + Preparedness Specialist
Maggie Lang	CERT Coordinator, Get Ready / Southern Marin
Terry Scussel,	Access & Functional Needs - Develop Disability.

Members Excused or absent:

David Peery	MMWD Safety & Risk Manager
Garry Lion	DC3 member, Marin Economic Forum
Megan Scott	Sr Program Coordinator H&HS Public Health Preparedness
Tom Roberts	AFN Communities: Whistlestop Chief Op Officer

Members of Public Present

Lori Schifrin	MMRC training officer, CERT, etc. / lori.sch@att.net
Joshua Szarek	Neighborhood Response Group Coordinator for Larkspur Corte Madera areas joshuaszarek@gmail.com
Tom Perazzo	So.Marin Fire District Board, etc. tom.perazzo@sbcglobal.net

Handouts distributed:

- Agenda, PDEP Monday February 6, 2017 version (a)
- Note: the Jan 9, 2017 PDEP meeting was cancelled (Holiday schedule / storms)
- Draft Minutes of PDE+P meeting of Dec 5, 2016 version (b)
- PDEP Recent History summary as of 1-18-2017.
- 1-30-2017 Draft for discussion PDEP recommends to DC ideas for 3-9-2017
- PDEP Member Contact Sheet of 1-30-2017.

I. Welcome, Introductions,

- Bill Tyler called meeting to order at Central Marin Police Community room est 1305 hr., and asked members and attendees to identify themselves.
- PDEP welcomed Tom Perazzo, So. Marin Fire Protection District, Chair of the Sausalito Disaster Preparedness Committee, and President of Sausalito VIPs as a guest.¹
- Note: Philippa Lockwood, ARC Disaster Program Specialist / MIDC contact, has resigned from ARC and thus from PDEP. The Committee thanks her greatly for her contributions!

Review Minutes

- Catherine moved, Maggie 2nd, the Dec 5th minutes were approved
- The PDEP contact sheet was amended to reflect the Larkspur Mayor position rotates annually, and Catherine's title is now Councilmember for Larkspur².

II. PDEP / DC3 survey recommendations for 3-9-2017 DC3 meeting

- At the December 8, 2016 DC3 meeting Bill Tyler presented the PDEP Survey of DC3 members to DC3. Chairperson Judy Arnold invited PDEP to make recommendations based on the Survey at the March 9th DC3 meeting.

¹ Sausalito Disaster Preparedness Committee <http://www.ci.sausalito.ca.us/index.aspx?page=253>

² Larkspur City Minutes: <http://www.ci.larkspur.ca.us/ArchiveCenter/ViewFile/Item/1590>



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- Following up, Bill had an informal and encouraging conversation with Judy Arnold, Chair of the DC3, who agreed to provide other Board of Supervisor members with updates on the Survey and our strategic recommendations.
- Judy suggested a meeting with County OES, County CAO, and others may be useful before the next DC3 meeting.
- As discussed, Bill will ask the Marin Emergency Managers Association to read and review the PDEP Survey, and to make specific recommendations. The next scheduled meeting will be at County OES on February 15th.
- Among the many potential priorities that could be discussed could include identification of a tax exempt or Government entity appropriate to apply for, receive, and manage funding from grants or County budgeted items or Joint Powers Agreements to (for example):
 - Continue funding for Get Ready / GR5th grade for teaching materials, training for instructors, media campaigns, and other ongoing and infrastructure support.
 - Coordinate among overlapping local preparedness efforts.
 - Support county and city coordinated Disaster Service Worker (DSW) an EOC level training and certification, adequate to staff a major declared disaster 24/7 for extended operational periods at all government supported sites,
 - Personnel / training records to guarantee all assigned personnel time is reimbursable under Calif Disaster Assistance Act & FEMA regulations,
 - Support for local efforts, including City Firewise and Neighborhood Response initiatives, and other preparedness / response efforts.

III. League of California Cities Public Safety Policy Committee

- Catherine is a member of the Public Safety Policy Committee of the League of California Cities³, and will hope to advocate for strong local preparedness efforts, including training for government Disaster Service Workers (DSWs) and EOC level staff.
- Frank noted the California Emergency Services Act and Govt. Code Sections 3100-3109 require all government employees to act as DSWs, but do not mandate or fund training of DSWs. Requiring employees to perform disaster service work without training presents unacceptable risks to the employee and the public, and could jeopardize literally millions of dollars of reimbursement under FEMA and California OES regulations. He recommended that the League of California Cities take initiative to correct this situation.
- Upcoming League meetings are scheduled Feb. 23-24th in Lodi, and April 19-20th in Sacramento. Perhaps a presentation on CAL OES / CSTI Emergency Management Professional Development and Credentialing of EOC level staff would be appropriate.
- Catherine also attended an ABAG General Assembly meeting January 30th on the future role of the Council of Governments and local coordination to address regional challenges.⁴
- Some of the issues under discussion include coordinated emergency radio services, such as FirstNet aka First Responder Network Authority⁵ The telephone companies, including AT&T, are phasing out 'Plain Old Telephone Services' (POTs) based on landwire

³ League of California Cities: <https://www.cacities.org/>

⁴ Association of Bay Area Governments / ABAG - January 30, 2017 meeting:
<http://abag.ca.gov/events/ga/2017/special.html>

⁵ FirstNet is a Congressionally approved and funded independent government authority directed to build, operate and maintain the first high-speed, nationwide wireless broadband network dedicated to public safety. FirstNet will provide a single interoperable platform for emergency and daily public safety communications. See: <http://www.firstnet.gov/>



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technology, and much work is being done to provide an integrated communication platform of use for first responders, as well as public emergency messaging.

- Many other safety issues are being discussed by the League, including sale of fireworks. In some counties, firework sales support scout troops, school athletic programs, and such, while in Marin – all forms of fireworks are considered illegal fire risks.

IV. Marin Local Disaster Councils – who's doing what?

- With the support of Catherine Way and Maggie Lang, an informal meeting of local Marin Disaster Councils was held at the Central Marin Police Community Room January 19th.
- Among those present were Ursula Hanks, County OES, Maggie Lang, CERT Coordinator, Joshua Szarek, Twin Cities Neighborhood Preparedness Coordinator, Frank Cox, CoChair PDEP and organizer for Mont Marin SR Park, Cindy Swift, Fairfax, Dr. Tom Cromwell, Belvedere-Tiburon, Tom Perazzo, Sausalito, Keith Kennedy, Sausalito, Sgt. Brandon Rodgers, Sausalito Police, Henry Warren, Pt. San Pedro Road Coalition, Terry Green and Carol Thomas, Marin City, and Kim Hobson, Mill Valley Preparedness Commission.
- This first meeting was well received, and offered participants a chance to meet one another, and briefly describe some of the local disaster preparedness efforts occurring in Marin County.
- Still other representatives from local councils were unable to attend, and will be invited to attend future meetings.
- The next meeting will be held Thursday, April 13th from 9-10:30am.

V. Updates from PDEP members

- MCCMC Marin County Council Mayors + City Councilmembers

- Catherine will attend the League's meeting of February 24th, and will report back on matters of interest to PDEP at our March meeting.
- Joshua Szarek, Coordinator for the Neighborhood Response Group, has created a master spreadsheet covering his efforts to develop neighborhood based preparedness and response efforts in the Twin Cities area. In the last 30 days, he has had contact with 10 more communities, recording key contacts, meetings and other events, leading to tabletop training and local drills.
- The website, www.nrgmarin.org, includes archival materials first developed by John and Lee Howard of Mariner Cove, as well as other resources and calendared events. Emails with updates tend to be sent out twice a month.

- West Marin

- Frank and Maggie reported the West Marin Disaster Council's (WMDC) next meeting is scheduled February 23rd.
- Frank forwarded to Anne Sands, WMDC Coordinator, an email advising how WMDC might apply for portions of a \$15 Million dollar grant funded by the NOAA Coastal Resilience Grants Program, in cooperation with the Association of Bay Area Governments Resilience Program. Hopefully, additional resources or services might be acquired by WMDC.
- Members of WMDC are preparing a report of what local CERTs and others did in the recent major storm events.

- MIDC and Red Cross Events:

- Again, PDEP is grateful for the contributions of Philippa Lockwood, ARC Disaster Program Specialist, who recently resigned.
- PDEP has had contact with Mike Conroy - Senior Disaster Program Manager at Red Cross, who hopes to advise us of new appointments or volunteers to Red Cross who might coordinate with PDEP.



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- Red Cross, Marin Medical Reserve Corps, and Marin CERT are in conversations now about creating a volunteer tri-fold brochure that might advise prospective disaster volunteers what each organization does, and how to volunteer.
- Southern Marin / Business Community
 - Garry Lion is recovering from surgery, and PDEP wishes him a speedy return!
 - Catherine reported the Ready Business module was presented to Larkspur city officials last week, and may be presented to the chamber of commerce. They would like to start with a one page checklist of ideas to distribute to members.
 - Tom Perazzo commented that business reluctance to plan for continuity of operations and other disaster related functions places additional burdens on fire prevention officers.
 - Maggie noted businesses who experience disasters realize how critical preparedness efforts are – and then ‘Get it’.
- CERT, Get Ready and Get Ready 5th:
 - Maggie noted some fire departments publicly post local Get Ready classes are available, but when asked, don’t seem to have scheduled events or instructors.
 - There is no ‘Central Group’ of persons managing, supporting, or training Get Ready speakers. Supplies are scattered to various fire stations, and are diminishing.
 - The Get Ready Fifth Grade program is also minimally staffed with volunteers, but Mike Grant of MCOE has encouraged schools to apply for speakers. About 7 or 8 schools responded. Laurie Nielsen in Tiburon, Maggie Lang, and Becky Reed in Larkspur have given classes recently.
 - The County CERT office will move from San Rafael to an office in the Mill Valley Fire Station #9: Strawberry 308 Reed Boulevard Mill Valley, CA 94941 v (415) 388-8182 Fax: (415) 388-8181 at the end of the week. Many thanks to Fire Chief Chris Tubbs of Southern Marin Fire District for making this office available.
 - Recently, CERT classes have been completed in the Tomales area, and are in progress now with Boy Scout Troop One in Mill Valley.
 - Advance CERT training this year will include first aid, leadership (in November), and the annual exercise.
 - On February 4th about 40 San Rafael CERTs trained in Terra Linda, with excellent feedback about the presentation offered by Frank Cox and Lynn Murphy, the Mental Health Outreach Worker with San Rafael Police Department, who spoke on responding to persons experiencing great stress.
- Access + Functional Needs communities (AFN):
 - Tom Roberts was unable to attend the meeting.
 - Terry Scussel advised there have been a couple of updates to the Golden Gate Bridge Highway and Transportation District Advisory Committee on Accessibility (ACA)⁶ that would allow busses to ‘load and go’ with a full passenger load during an emergency, rather than comply with scheduled times.
 - Marin Access’ Marin Paratransit Coordinating Council, managed by Jon Gaffney, Senior Mobility Analyst, will acquire additional funding for wheelchair access to transit vehicles.⁷
- Public Health Preparedness and related programs
 - Megan Scott was unable to attend the meeting, but advised by an email that County H&HS is developing the Spring Healthcare Exercise, and she will be able to report out more next month.
- Utilities including MMWD and PG&E
 - Dave Peery, MMWD, was unable to attend today’s meeting.

⁶ Golden Gate ACA: http://goldengate.org/news/pac_join.php

⁷ Marin Access: <http://marinaccess.org/about-2/committees/>



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- Jim Wickham, PG&E and Mill Valley Councilmember, reported that PG&E is widely encouraging residents to use the ‘Call 811 Before You Dig’ service that allows homeowners and businesses to know exactly where underground gas and electrical utility lines are, prior to digging.⁸ He has offered 45 minute classes on this service with fire and other community sponsored events.

- Fire Services + County at Large Issues:

- Bill reported the fire chiefs met last month, for an annual strategic planning effort at Skywalker Ranch. The Community WildFire Protection Plan will be reviewed by each agency who will report back what they can do in each jurisdiction, to help the chiefs prioritize a Countywide strategy.
- Two more Novato Communities are in the process of obtaining firewise certification.⁹

- OES, Training and other Events:

- Frank outlined a few recent training and upcoming training events, including:
 - 2017 01 31 Credentialing workshop
 - 2017 02 02 DSW Class
 - 2017 02 04 CERT Neighborhoods
 - 2017 03 05 Lucas Valley Tabletop
 - 2017 03 06 Section Training PIO JIC
 - 2017 03 15 Section Training Management
 - 2017 03 22 Lucas Valley GET Ready
 - 2017 03 29 TTX Tsunami
 - 2017 04 06 DSW Class
 - 2017 04 10-13 EEMC Earthquake
 - 2017 05 17 Section Training Logistics
 - 2017 06 06 Section Training Planning
 - 2017 06 13 Section Training Operations
 - 2017 10 19 Quake Functional Exercise

VI. Open Time / Public Comment

2:30 PM end of meeting

- Bill Tyler closed the meeting.

Next Meetings:

PDEP Meetings: 1-3pm Year 2017: draft dates to be discussed:

3/6/2017, 4/3, 5/1, 6/5, 7/3, 8/7, 9/4, 10/2, 11/6, 12/4/2017

Dates may be flexible as circumstances require.

Site: PDEP unless otherwise posted: Central Marin Police Community Rm.

DC3 Meetings: 3-5pm: 3/9/2017, 6/8, 9/14, 12/14/2017 – at new EOF.

*PDEP_Minutes 2017-02-06 b.docx
Approved as of 3-7-2017 1200 hr. fcox*

⁸ PG&E Call 811 Before You Dig’: https://www.pge.com/en_US/safety/yard-safety/digging/call-811-before-you-dig.page

⁹ Fire Certification / NFPA: <http://www.firewise.org/?sso=0>