



**Public Disaster Education and Preparedness (PDE+P) Committee  
of the Marin Operational Area Disaster & Citizens Corps Council  
(DC3) Committee Meeting**

**PDE&P Meeting Minutes for August 3, 2020**

*Approved at PDEP meeting 9-14-2020*

Members Present:

Catherine Way	CoChair, DC3 City of Larkspur Councilmember, MCCMC
Adriana Rabkin	CoChair, DC3 Member, Coordinator Marin VOAD
Jay Hubert	ACS/RACES / OES / Firewise Community / Red Cross
Maggie Lang	Mill Valley Fire, Emergency Prep Coordinator
Quinn Gardner	SRFD Emergency Manager
Tom Cromwell, MD	Marin Medical Reserve Corps
Peter Mendoza	DC3 / AFN representative, Vice Chair Marin VOAD
Garry Lion	DC3 member, Marin Economic Forum

Members Excused or Absent:

Anne Carta	Marin Medical Reserve Corps
James Wickham	PG&E Safety & Preparedness Specialist, MV Mayor
Vincent Valenzuela	Red Cross Marin / Solano Disaster Program Manager
Amber Davis	HHS Public Health Preparedness Manager

Members Public Present

Tom Jordan	Emergency Services Coordinator, <a href="mailto:T_Jordan@marinsheriff.org">T_Jordan@marinsheriff.org</a>
Frank Cox	Former PDEP CoChair/DC3 Member, <a href="mailto:frkcox5@gmail.com">frkcox5@gmail.com</a>
Tricia Ossa	Mill Valley Council & Emerg Prep Comm. <a href="mailto:taaossa@gmail.com">taaossa@gmail.com</a>
Amy Glenn	Central Marin NRG Advisory Comm <a href="mailto:aglenstyle@gmail.com">aglenstyle@gmail.com</a>
Anna Lane	Red Cross Marin, <a href="mailto:Anna.Lane@redcross.org">Anna.Lane@redcross.org</a>
Vicki Chase	Co-Chair, VERG, <a href="mailto:sgvalleyer@gmail.com">sgvalleyer@gmail.com</a>
John Lenser	Coalition, Pt San Pedro Disaster Chair, <a href="mailto:john@lenser.com">john@lenser.com</a>
Cindy Swift	Fairfax CERT <a href="mailto:cindyswift@sbcglobal.net">cindyswift@sbcglobal.net</a>
Jody Timms	Marin Commission on Aging <a href="mailto:jodytimms@comcast.net">jodytimms@comcast.net</a>
Patti D'Angelo Juachon	Marin Community Foundation, <a href="mailto:pjuachon@marincf.org">pjuachon@marincf.org</a>
Lori Schifrin	CERT, MMRC <a href="mailto:lori.sch@att.net">lori.sch@att.net</a>
Skip Fedanzo	Marin Amateur Radio Society, <a href="mailto:drferret@comcast.net">drferret@comcast.net</a>
Rich Shortall	FireSAFE Marin, <a href="mailto:rshortall@firesafemarin.org">rshortall@firesafemarin.org</a>
Zaneta Feleo	Central Marin Police, <a href="mailto:zfaleo@centralmarinpolice.org">zfaleo@centralmarinpolice.org</a>
Lorenzo Cordova	BOS Aide to Supervisor Rodoni <a href="mailto:lcordova@marincounty.org">lcordova@marincounty.org</a>
Jim Kasper	Tam Valley FireWise <a href="mailto:tamvalleyfirewise@gmail.com">tamvalleyfirewise@gmail.com</a>
Ashley Howe	Corte Madera Parks & Rec, <a href="mailto:ahowe@tcmmail.org">ahowe@tcmmail.org</a>
Marco Berger	Multicultural Center of Marin, <a href="mailto:mberger@multiculturalmarin.org">mberger@multiculturalmarin.org</a>
Jim Fazackerly	VERG, <a href="mailto:jimfazack@yahoo.com">jimfazack@yahoo.com</a>
John Lister	Central Marin NRG Advisory Committee, <a href="mailto:Luckylist@aol.com">Luckylist@aol.com</a>
Paula, Last name unknown	
Sarah, Last name unknown	

The following documents were emailed to PDEP in advance:

- PDEP\_Agenda 2020-08-03a.pdf
- PDEP\_Minutes 2020-06-01\_DRAFTb.pdf (draft to be reviewed)

**I. Welcome, Introductions, Review of Minutes**

- Catherine welcomed attendees.
- Draft PDEP Minutes 6/01/2020(c).pdf were approved with additional changes as noted below. See final changes discussed below.

**II. Disaster Service Workers: Tom Jordan, Emergency Services Coordinator, Office of Emergency Services**



## Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting

### County Staff DSW roles

- OES held an open house for staff prior to this pandemic, inviting all County staff to answer questions about Disaster Service Worker (DSW) roles (ability to lift heavy objects, familiarity with IT systems, etc). The County Administrators Office sent an email to all County staff to step up into these roles.
- During the Covid activation, DSW staff have been assigned to crucial roles to help in the disaster response. Some of the roles have been helping homeless individuals in the motel lodging sites.
- The County will seek reimbursement for their time.

### Questions

- Catherine: How many County employees were DSWs? TJ: A few dozen DSW's have been assigned to roles during the Covid activation. Were there city DSW's who also were assigned to roles? TJ: City of San Rafael staff were working alongside County DSWs. They helped with testing in the Canal among other areas.
- Frank: Will there be any problem getting reimbursed given their lack of training for particular roles? TJ: Employees were chosen based on ability to receive just in time training to fit into a role; e.g., librarians with just in time training and the right PPE could jump into motel positions.
- Patti: what is the current level of deployment and how are you balancing the prolonged duration of this crisis against the 'normal business' that staff need to tend to? TJ: Some DSWs are/have been moved back into their day to day work. County is looking to contractors or other providers to take over DSW work.
- Catherine: With wildfires coming and earthquakes at any time, sheltering will be a major issue now with Covid. Sonoma has a new plan that overlays pandemic, fires, etc.

### Affiliated DSWs

- MMRC volunteers are the only affiliated DSWs right now. They have been assisting the communicable disease effort, specimen collection, and paperwork.
- The County has moved to a self certification model where pre-vetted volunteers can join a program and then get sworn in online. In the past DSWs needed to be sworn in in-person. HHS spearheaded this effort, it was authorized through CalOES, but implemented by Marin County and approved through DC3. Catherine: the certification is local, not State OES.

### Questions

- Vicki: Where can we find out about self-certification process? TJ: right now it is used just for MMRC. County CERT and affiliate CERT programs can adopt this model. Talk to Anne Carta. Vicki: We would like to have VERG volunteers pre-DSW designated if disaster strikes. TJ: The CERT Coordinator left. County and local CERT need to adopt a model that can be used by local cities and towns. MMRC requires pre-vetted medical staff. CERT volunteers need to document CERT training also.
- Maggie: We are looking at hybrid CERT training with some online training. No in-person training right now. We have a remote person who is re-certifying people via Zoom. This is an alternative to self-certification.
- Skip: I am a division supervisor for Central Marin CERT. Can we certify? Will it be legal? TJ: I do not know. The person who swears in has to be on record, for example Tom is a proxy of the Sheriff. To have another volunteer swear in a new volunteer, that is different. You have to have knowledge, training, PPE.
- Frank: If the County sets up an EVC to be run by CVNL, will the EVC have authority to swear in appropriately trained and supplied volunteers? TJ: Talk to Elaine about this. Maggie is also exploring this issue.



## Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting

### Volunteers at large

- These are the community volunteers helping out at the food bank and other VOAD affiliated agencies.
- Hats off to the volunteer work with the M'BER program. Thank you Garry Lion, Maggie Lang, Frank Cox for the work you are doing. The size of the problem significantly outweighs the number of people available in County OES to help. We need volunteers.

### Questions:

- Catherine: Are there any take away lessons on how DSW volunteers could be enhanced? TJ: It is still early. Marin County is part of Bay Area UASI, a larger regional effort around the Bay. Our counterparts are all discussing the DSW role. I meet with other counties with a Marin HR person. We will have an AAR (After Action Review) recommendation on DSWs and other issues.
- Catherine: How can PDEP as the only committee of DC3 help? Tom: PDEP reports and notes are read. Keep the energy going.
- Patti: Are CBOs part of the reimbursement documentation process? Is there a place for nonprofits in this? TJ: There are some technicalities involved with this. Send an email to discuss this offline.
- Maggie: We have CERTs working and reporting their hours to the state. Should they also report their hours to the County? TJ: CERT hours should go to the program in which they are affiliated, such as Fire.
- Frank: HR is taking over as the DSW lead. Will there be countywide record keeping / training / coordination along LAFCO<sup>1</sup>? TJ: It was decided that OES did not have the resources to ensure new county employees were taking courses and getting trained. DSW training is required for all county employees. Training was occurring every 3 years and some DSW operations needed special attention. It was determined that HR was in a better role to take over this training. An initial video was developed. We are looking to develop online training and SWARM based training. Training can be customized for other jurisdictions. This will also afford consistency across cities / towns with training. BAUASI is looking to develop regional DSW sharing. We also want DSW mutual aid, i.e., if I work in Marin but live in Sonoma could I work as a Marin DSW near my home?
- County DSW training website: <https://www.marincountyhr.org/find-employee-tools/disaster-service-workers/frequently-asked-questions>.

PDEP group suggested this topic be presented to DC3 in September.

### III. Updates from PDEP members

#### MCCMC Marin County Council Mayors + City Councilmembers

- No update. They don't meet over the summer.

#### Marin VOAD

- Focus is on PSPS disaster communications. We sent a survey to CBO members about their disaster communications needs in a PSPS. We will discuss this at our next VOAD meeting on August 12. Laine Hendricks, PIO, will also speak to the group about the

<sup>1</sup> Local Agency Formation Commission: <https://www.marinlafco.org/>. LAFCOs were established in 1963 by the California Legislature with the initial tasks of approving or disapproving proposals for the incorporation of new cities and creation of new special district in all 58 counties. See the list of Local Government Agencies in Marin County here: <https://www.marinlafco.org/local-government-agencies-in-marin-county>



## Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting

County messaging for the pandemic, what has changed, and she will hear from VOAD participants about the messaging needs of the different CBOs.

- Catherine: City/towns have updated generator ordinances. CBOs might want to check in before purchasing generators. Marin Clean Energy also has a program to help CBOs with clean power.

### West Marin

- Vicki Chase: WMDC has not met recently. In San Geronimo valley we are working with community partners in the event of an evacuation. We are directing people to VERG website: [sgverg.org](http://sgverg.org) which links to FireWise Marin and other resources.

### Red Cross

- Anna Lane: Sheltering during the time of Covid would be very different from what we are used to. Ideally there would be no more than 50 people at each site. For the Kincaid fire last year we had over 700 people at the evacuation site at the fairgrounds. Meals would also have to be individually packaged.
- American Red Cross (ARC) has created a program to train volunteers and partner organizations how to participate in a shelter. Online training is now available. We want to bring in CERT and other groups. We would need more shelter workers for many different shelter sites. PPE would be provided. We are also looking to partner with medical workers. To take our new Red Cross shelter partner training remotely go here: [Red Cross Signup Form](#).
- Red Cross has talked to The Salvation Army to partner for donated items. We especially cannot take donations during Covid.
- Skip: have you approached fire service asking about CERT working with Red Cross in this role? You would need approval from Fire. AL: Anyone can sign up to help as an individual.

### Southern Marin / Business Community

- Garry Lion: Executive Committee meeting was held last Friday. Marin Economic Forum (MEF) is meeting with Angela Nicholson and continuing to help Marin Recovers as subject matter experts and with strategies.
- MEF is also working with the North Bay Leadership Council in the group Keep Marin Working to develop a County wide strategy. Giving regular presentations on what is going on in the Marin economy (Mike Blakely, Dr. Robert Eyer). They will hold an economy / recovery meeting in early August.
- Catherine: MEF has great emails with links.

### Mill Valley Preparedness, community efforts:

- Maggie Lang: We are bringing NRGs into Southern Marin thanks to Skip Fedanzo and Rachel Kertz. We have a new website [www.nrgmillvalley.org](http://www.nrgmillvalley.org) and put the County CERT page on this website because they don't have a southern Marin CERT group. Remote block captain orientations are happening monthly. We will record the next one and put it on the website for anyone to access; forms are also on the website. It is a long slow process of developing NRGs. Central Marin has been at it for years. It takes time.
- Working on leadership for each NRGs and Advisory Council at the city level. 94941 zip code will be all inclusive and will include Strawberry and Homestead Valley. We are looking at funding and becoming a 501c3.
- Southern Marin CERT: created new leadership group based on ICS (Incident Command Structure). Held first training with Brian Cooley on radio training. This is also on the NRG website. Will share with NRG block captains in the fall. CERT is shifting to a hybrid/online training based on the University of Utah hybrid training model. Training is 10-12 hours



## Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting

online and includes skill rotations in person in small groups. Webinar starts tomorrow on how to set up the training.

### Public Health Preparedness and related programs

- Amber Davis was not present. No update.

### Access & Functional Needs (AFN) communities:

- Peter Mendoza: Marin CIL continues providing support in the EOC.
- There is a shortage of accessible rooms in the County for people with disabilities. This needs to be considered in the sheltering discussion. Request to bring this to DC3.
- Marin CIL is ramping up their PSPS response. They have a contract with PG&E and CA Foundation of Independent Living Centers to support people who are on medical equipment and provide backup batteries as needed. We will also be teaching people to develop their PSPS disaster plans. Marin CIL has funds for hotel rooms and food.  
[MarinCIL.org/PSPS](http://MarinCIL.org/PSPS).
- Catherine: See Peter's article in the Marin IJ on AFN 30<sup>th</sup> anniversary.<sup>2</sup>

### Public Safety / Emergency Management

- Quinn Gardner: The Canal is our big focus with a section of our EOC devoted to outreach and assistance in this community. More business outreach, messaging about masks, etc. The Vice Mayor is trying to get more masks for businesses and essential workers.
- We are still working with the County on an EVC activation. We hope that CVNL will set up an EVC because San Rafael needs help finding volunteers. We have 85 potential volunteer needs each week. This would supplement DSW role and CBOs who need support. If you or your agency have an EVC need, please let Quinn know.
- Going to Council tonight to get approval on wildfire plan.
- PG&E is working with San Rafael to get generator hookups at Al Boro Community Center. This is a first step to set up Al Boro as a Community Resource Center in a PSPS.

### Utilities including PG&E

- Jim Wickham was not present. No update.

### Marin Medical Reserve Corps (MMRC)

- Tom Cromwell: MMRC has been very busy during this pandemic. We doubled MMRC membership to 500 active members. Leadership meeting to be held August 4. MMRC members are involved in contact tracing and data management. Many MMRC members are over age 65 so they cannot get involved in direct patient care. In the East Bay, MMRC members are signing waivers if they want to be involved. Marin is not likely to follow this route. We don't want to put people at risk with direct patient care. This will be a problem if we have to respond to fires.
- FADR program is inactive during Covid. It is hands on learning with tourniquets, Narcan<sup>3</sup> and AED (Automated External Defibrillator).
- Belvedere Block Captain program is still moving along. We have a great city manager, and the mayor, fire, police are all involved and helpful. We are upgrading the radio system because they had problems in the 2019 Public Safety Power Shutoffs (PSPS).

<sup>2</sup> <https://www.marinij.com/2020/07/23/marin-voice-30-years-of-progress-since-americans-with-disabilities-act-was-signed/>

<sup>3</sup> NARCAN® (naloxone HCl) Nasal Spray is used for the treatment of an opioid emergency or a possible opioid overdose. First responders can administer it to persons having opiate drug overdoses).  
<https://www.narcan.com/>



## Public Disaster Education and Preparedness (PDE+P) Committee of the Marin Operational Area Disaster & Citizens Corps Council (DC3) Committee Meeting

Developing webinars for block captains to check on neighbors. Improving access to mental health issues. Added Mental Health expert to the steering committee to counsel members on impending mental health issues that are expected.

- Southern Marin Disaster Council Summit on Thursday, Aug. 6, 6-8pm; Topics include evacuation, Covid, etc.

### Public Preparedness Coordinator / Get Ready Marin

- Michael Huyhn is no longer the CERT coordinator. This position is currently vacant.

### OES RACES Chief Radio officer, San Rafael CERT steering and Firewise

- Jay Hubert: RACES / ACS<sup>4</sup>: We surveyed members re: their availability, interest, capabilities. Membership is enthusiastic and committed, but they are worried about PSPS and managing it in the presence of Covid.

### Public Comment/Questions:

- Frank: Minutes need to be approved with Garry Lyon's corrections: name spelling change on page 2; introduced Mike Blakely in the update. With these changes minutes were approved.
- Skip: Two speakers mentioned aging out at 65. There are both high risk and healthy 65 year olds. PDEP should consider taking the idea to DC3 that if you are healthy you should not be prohibited from volunteer opportunities. Catherine: this age group is especially vulnerable with Covid per the CDC. Tom: Some over 65 year olds can be good volunteers. But can we ethically expose this group to a pandemic? Covid is highly infectious and there is a lot we don't know about the virus.
- Jody: On behalf of Commission on Aging (Fairfax group): many commissioners around the County have been working on age friendly initiatives. We work with local towns and advocate for older adults and find vulnerable community members. Fairfax has received small funding to develop NRGs. We are holding quarterly meetings for NRGs of Marin; the next meeting is tomorrow, Aug. 4 at 3:00pm. Contact me at jodytimms@comcast.net if you want to be involved in these meetings.
- Maggie: Has anyone heard anything about the Get Ready program? Quinn: there are discussions about moving some of it to remote; but not much progress has been made.

## IV. Closing Items

- September PDEP meeting has been re-scheduled for 9/14.
- The next DC3 meeting is on September 10.
- We will discuss with DC3: DSWs, AFN accessible rooms for shelters; EVC official setup.
- Maggie: Proposed an NRG discussion at DC3 (get an update on Jody's meeting).
- Garry: Proposed we discuss CERT coordinator position at DC3.

**Closure: 2:35 pm end of meeting**

### **Next Meetings:**

**Dates may be flexible as circumstances require**

**PDEP Meetings Year 2020: 9/14, 10/5, 11/2, 12/7/2020**

<sup>4</sup> Marin County Radio Amateur Civil Emergency Service (RACES) and Auxiliary Communications Services (ACS) are volunteers working under the authority of the Marin County Sheriff's Office of Emergency Services (OES). <https://www.marinraces.org/wp/>



**Public Disaster Education and Preparedness (PDE+P) Committee  
of the Marin Operational Area Disaster & Citizens Corps Council  
(DC3) Committee Meeting**

**Site: PDEP conducts meetings online using ZOOM.COM during the Pandemic. We hope to return to meetings at the Central Marin Police Community Room soon.**

~~~~~  
**DC3 Meetings: 3-5pm: Board Chambers, Civic Center, Dates may be flexible**  
**DC3 Year 2020: 9/10/2020, 12/10/2020 (may be adjusted)**

**Online:** <https://www.marinsheriff.org/about-us/field-service-bureau/office-of-emergency-services>

**Email:** [pdepcommittee@gmail.com](mailto:pdepcommittee@gmail.com)

*PDEP\_Minutes 2020-08-03c\_Rev. 9-11-2020\_AR.docx*  
*Approved at PDEP meeting 9-14-2020*