



Public Disaster Education and Preparedness (PDEP) Committee of the Marin Operational Area Disaster Council Committee Meeting

PDE&P Meeting Minutes for Oct 3, 2022 *Draft approved at 11-7-22 PDEP Meeting*

Members Present:

Catherine Way	Co-Chair, DC3, City of Larkspur Councilmember, MCCMC
Adriana Rabkin	Co-Chair, DC3 Member, Director Marin VOAD
Vincent Valenzuela	American Red Cross, Marin Chapter
Elaine Wilkinson	Marin County Emergency Preparedness Coordinator
Garry Lion	DC3 Member, Marin Economic Forum
Quinn Gardner	SRFD Emergency Manager
Milt Hyams	DC3 District 1 Rep
Anne Carta	Marin Medical Reserve Corps, County HHS
Tom Cromwell	DC3 District 3 Rep
Rob Ireson	Chief, RACES/ACS
Amber Davis	HHS Public Health Preparedness Manager
Leah Curtis	Southern Marin NRG Coordinator
Rachel Kertz	Central Marin NRG Coordinator
Richard Diaz	San Rafael Disaster Prep Coordinator

Members Excused or Absent:

Steve Marcotte	DC3 Member, West Marin Disaster Council
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Public Attendees:

Frank Cox	Former PDEP Co Chair/DC3 Member frnkcox7@gmail.com
Skip Fedanzo	MARS, drferret@comcast.net
Jody Timms	Age Friendly Marin Network, jodytimms@comcast.net
Gerd Goette	CERT, Central Marin NRGAdvComm, gerdgoette@yahoo.com
Lori Schifrin	CERT, MMRC, Red Cross lori.sch@att.net
Julia Hales	Marin CIL, julia@marincil.org
Sara Robinson	Marin Aging & Adult Services, SRobinson@marincounty.org
Patti Juachon	Marin Community Foundation, pjuachon@marincf.org
Sarah Finnegan	Cal OES Coastal Region, sarah.finnigan@caloes.ca.gov
Jennifer Ancona	Marin Social Services, jancona@marincounty.org
Frances Kiles	Center for Volunteer & Nonprofit Leadership, fkiles@cvnl.org

The following documents were emailed to PDEP in advance:

PDEP_Agenda 2022-10-3.pdf

PDEP_Minutes 2022-9-12a.pdf (Draft to be approved)

I. Welcome, Introductions, Review of Minutes

- Catherine Way welcomed everyone and added an agenda item to have Elaine Wilkinson provide a 6 month update. There were no objections.
- Minutes were approved as submitted with Frank Cox's spelling changes.

II. Marin County Health & Human Services (HHS) Disaster Preparedness, Amber Davis

Amber Davis provided an update on Public Health Preparedness (PHP) planning and current mass care plans.

Mass Care Planning

- Marin County Mass Care Planning (formerly known as Care and Shelter) has moved into the public health realm. This includes a lot of different areas including sheltering, support services around sheltering, reunification for families, pet sheltering and coordination with voluntary agencies that have support for things like donations. There are other programs as well, like disaster assistance and rental assistance.



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- There are coordination meetings between HHS and the Office of Emergency Services (OES) as well as with American Red Cross (ARC) to coordinate plans. We are holding regular meetings with ARC to coordinate shelter operations.
- Ongoing and upcoming planning efforts include shelter operations planning including training for Disaster Service Workers (DSWs), shelter fundamental training by American Red Cross (ARC), and we are offering 2 shelter manager trainings for cities and county staff. We are also focusing on the acquisition of supplies for emergency services.
- Other planning efforts include planning for Temporary Evacuation Points (TEP) at community sites, schools, parking lots; Family assistance center planning: helping family find family members after an incident. This also includes support services around reunification; and Cooling/Warming/Air center planning.
- There is coordination among mass care (FEMA Emergency Services Function ESF6) and health (FEMA Emergency Services Function ESF8). Having these under PHP allows for coordination of these two areas.
- We are working with lots of agencies on the Mass Care Annex of the County Emergency Operations Plan (EOP).
- Lastly, Marin Community Foundation is initiating a planning process to create a multi-agency disaster feeding plan that will complement the County's other disaster response plans.

Public Health Emergency Preparedness

- Public Health Emergency Preparedness (PHEP) is funded by state and federal grants. There are 15 capabilities and lots of crossover between County departments. For example, PH works with the coroner to determine when to test for Covid-19 post mortem.
- Public Health issues non-pharmaceutical guidelines that are not medical such as hand washing, masks, public distancing, closing schools.
- The Hospital Preparedness Program involves coordination with hospitals and federal health care clinics, skilled nursing facilities, long term care facilities, and congregate living facilities. We exercise and train with them regularly and help them develop their plans.
- Pandemic Flu has been part of preparedness. We plan for county immunization, mass vaccination, and use point of dispensing (POD) plans. We tested our vaccine distribution plan with our flu vaccine prior to the Covid-19 vaccine becoming available.

Current and upcoming planning

- Meet quarterly with healthcare coalition and monthly within HHS.
- Coordinating meetings with other Bay Area counties.
- Catherine Way: As Covid-19 happened and the 9 counties mobilized together, why are they not coordinating with preparedness? Wouldn't it be valuable to have one consistent message for all 9 counties? Amber Davis: Bay Area counties do try to align their messaging and guidance. There is a Public Information Officer (PIO) group under the Bay Area health officers (ABAHO) that meets regularly. They do try to coordinate their messages and work together around events, though some counties have different messages. Adriana Rabkin: Dr. Santora mentioned this morning at the monthly Public Health Update for community organizations that Marin County Public Health is trying to align messaging with the state public health CDPH and CDC and Marin County does follow their guidance and messaging.
- Working with OES to put together a County Covid-19 After Action Review (AAR) and will be reporting to the Board of Supervisors later this month.
- Training In-Home Support Services (IHSS) caregivers.
- Regional infectious disease exercise in November and Golden Eagle infectious disease functional exercise in May 2023.
- CBRNE (Chemical, Biological, Radiological, Nuclear, and high yield Explosives) has regional trainings and exercises. Public Health has a role to share resources and information with EMS and hospital partners. Catherine Way: Would the shipwreck in



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Richardson Bay be included in this? Amber Davis: No. Oil spills are not CBRNE; they fall under OES. It would be included in public health if it got into a water source and impacted public health.

- Updating Medical and Health MHOAC plan annex.

Community Preparedness

- Collaboration of county preparedness coordinators and EOC coordinators. Planning coordinated and consistent messages and sharing messages around the community through CERT, MMRC and others.
- Tailoring the message for specific communities (rental vs homeowner). Sharing events, outreach opportunities and creating a shared calendar.
- Adriana Rabkin: The community response teams (CRTs) are one way of reaching faith organizations and community centers that are trusted partners in their communities. The CRTs and VOAD, with a different partnership from the CRTs, are important to reach certain communities that the government cannot reach. Are they included in your coordination effort? Amber Davis: The CRTs and VOAD are not included at this point. We see CBOs and FBOs as trusted individuals but right now we are talking about the big picture level. Ready Marin is the main source of information, then Fire Safe Marin and in an event, the Marin County [Emergency Portal](#). We are working on overarching messaging. Adriana: Is this being owned by Public Health? Amber: It is more of a collective than an owned effort. We have only met two times and this is still in its infancy. OES is also part of this conversation. We also know that OES is changing. We know there is the intention to have a community facing position in the new Office of Emergency Management (OEM). We are hoping to steer this direction and we hope that OEM will move this forward.
- Tom Cromwell: If we can organize this from the County down this could help eliminate redundancy with all the disaster councils, PDEP, and other local groups that are discussing this information and taking steps.

III. Marin County Disaster Preparedness Coordinator Update, Elaine Wilkinson

Elaine Wilkinson provided a 6-month update since her position was started.

- This is a 2-year position. Year 1 was based off of a long predetermined list. Year 2 was as directed. Elaine revised the workplan after 3 months of assessing the need. The overall goal is to have everyone more prepared. This means educating, outreach, and making everything accessible. Elaine created a workplan that is not time based, but is position based.
- 2-Year Objectives for the position include the following:
 - Establish office hours, logistics and reporting process
 - Establish working relationships with all Regional Coordinators
 - Regularly attend appropriate County wide meetings including but not limited to PDEP, DC3, and VOAD
 - Review CERT needs across County with Fire Chiefs and current CERT members
 - Create CERT advanced training opportunities where appropriate
 - Introduce Teen CERT program across Marin public high schools
 - Create collaboration between existing community groups, Firewise, CERT, NRGs
 - Work with MCOE and FireSafe Marin to reintroduce Get Ready 5th Grade
 - Work with MCOE and FireSafe Marin to establish Get Ready 7th Grade
 - Review Get Ready/Listos and determine relevant strategy to engage communities and include both digital and non-digital resources
 - Establish and promote [ReadyMarin](#) website and social media platforms as accessible and equitable resource for disaster preparedness
 - Work with and support various Disaster Councils/Commissions and CRTs
 - Identify and apply for funding and grant opportunities to support community outreach efforts



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- Work with City Managers and elected officials where appropriate to enhance program resilience.

Additional detail of these objectives is as follows:

- CERT: This is an ongoing process that involves: 1. The need to include residents who have not been connected; 2. Understanding jurisdictional fire chiefs' needs; and 3. Coordinating groups if this is what is wanted. We are restarting the CERT program now after a break over the summer. Catherine Way: a few years ago, Marin City did a teen CERT training. Elaine Wilkinson: We have a great partnership with Jahmeer Reynolds with Marin County Cooperation Team (MCCT) and gave them ICS light training in Marin City. We will provide the same thing to the Marin City Community Services District (CSD) in a couple of months. Juanita Edwards with Marin City CSD and Sara Robinson are also helping us connect to the senior community. The question is what does each group need as not everyone wants the same thing.
- Get Ready 5th grade: This was delayed during Covid and we are now working with FireSafe Marin and Marin County Office of Education (MCOE) to think about what these programs can look like. In September we pushed the program out to all 5th grade classrooms. Principals want training for their staff too. Elaine's role is relationship building and helping people connect to each other and the resources. We also want to introduce a program to 7th graders as they did not receive anything in 5th grade during Covid. The goal is to have something in elementary, middle and high school programs. We want to create opportunities for people to feel engaged after the training and we want to engage families. Adriana Rabkin: Does this go out to public and private schools? Elaine Wilkinson: The Get Ready 5th grade goes to every school: public, private, and charter. With high schools we have funding for the eight main public high schools. Depending on the success we can consider private schools.
- Review Get Ready/Listos program: Terry Fisher has a class in Novato on Nov 18. Quinn Gardner also held a class in San Rafael. What does our own version of the Get Ready program look like for Marin? We will be looking into this.
- Collaboration with County partners is a key part of this role. We presented to county employees as part of National Preparedness Month and are holding a series of webinars for staff members.
- Communications: Not everyone has an alert device to receive alerts. We also need to keep communications multilingual and acronym free. Use [ReadyMarin](#) and make emergency preparedness simple and accessible.
- We are working with the Fire Chiefs to support various efforts like the Smart Train advertising and we are focusing on evacuation drills.
- Understanding Marin's network of city managers, elected officials, and chambers of commerce. How can we use these networks to broadcast out the work we are doing and help with the messaging.
- Build sustainable programs. We need funding put in place so our community will always have relevant, equitable information messaging, training, and education. Other counties want to replicate what we are doing in Marin. We rebuilt the ReadyMarin website on only \$3,000. That is not normal. We will need more funding for future projects and Elaine needs PDEP's support. Adriana Rabkin: Maybe PDEP can request funding for an assistant for Elaine. Elaine Wilkinson: The Board of Supervisors (BOS) need to hear this to fund it.
- Sara Robinson: Elaine is able to craft plans that are specific to communities' needs. This is important to be culturally relevant and equitable. This will help efforts to be more successful and sustainable and could lead to more funding.
- Adriana Rabkin: How do we reach the BOS with the information that comes up in these meetings? PDEP advises the Disaster Citizens Corps Council (DC3) which in turn is supposed to provide an annual report to the BOS, if they even do that. PDEP only has the ear of one supervisor, Dennis Rodoni. Elaine Wilkinson: I asked Supervisor Rodoni if



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I could present to the BOS. Adriana and Catherine could also speak at the BOS meetings. Catherine Way: It is best through Chief Weber who regularly reports to the BOS as Elaine works with all of the fire chiefs. Tom Cromwell: The best way to the BOS is through a personal relationship with your supervisor. They want to know what is going on.

- Frank Cox: Who is the lead county administrator who is transitioning OES to OEM? The Matrix report overlaps with what Amber and Elaine have spoken to. Is there a CAO supporter? Sara Robinson: They have not filled Angela Nickelson's position. Dan Eillerman, Hy, and Matthew Hymel are all around.

IV. PDEPs Future Focus and Objectives (All)

- Catherine Way: Marin County needs a master calendar for preparedness. PDEP wants to collaborate with national topics and state campaigns as well as show all local efforts. Amber Davis: We are discussing a master calendar for preparedness events that are happening. We may need to come back to this group to ask for help.
- Catherine Way: [Marin County Parks](#) has a master calendar on their website [Marin Parks Event Calendar](#) and events also get into the Marin IJ newspaper each month. Adriana Rabkin: You can view listings in different formats and each event has more detailed information including the ability to register for the event. Catherine: We need someone to own the master calendar.

V. Updates from PDEP members

MCCMC Marin County Council Mayors + City Councilmembers

- Catherine Way: MCCMC held their first in person meeting in San Anselmo last Wednesday. I presented about The Great Shakeout.

Marin VOAD (Voluntary Organizations Active in Disaster)

- Adriana Rabkin: The Focus for October is on The Great Shakeout. Marin VOAD's reach is narrow as we work with nonprofit and faith-based partners who activate in a disaster and work with vulnerable residents every day. Some of the VOAD partners include Marin Center for Independent Living (MCIL), Vivalon, SF Marin Food Bank, St Vincent de Paul, Community Action Marin and many more.
- Marin VOAD will be practicing our emergency communications system for the Great Shakeout and we will send out an Everbridge notice to all 300 people on the disaster distribution list alerting them to conduct their earthquake drill. We will send a second notice after the drill and we will hold a conference call later in the day. The conference call is an opportunity to report if a nonprofit is operational and what resources are available to the larger disaster response effort (e.g., the number of charged batteries available at MCIL) We realize that everyone is busy but we are hoping that partners can drop what they are doing and join the conference call as they would have to do in a disaster.
- The VOAD website will be launched by the end of the year. Paula Doubleday has been working on this.

Marin County HHS Public Health Preparedness

- Amber Davis: Update provided above

Marin Medical Reserve Corps (MMRC)

- Anne Carta: MMRC has been supporting vaccination clinics and helping with outbreaks and prevention and education at residential health care facilities.
- FADR has been offered to the Neighborhood Response Groups (NRGs). We are rolling out new training for stop the bleed, NarCan and hands only CPR. MMRC will work with



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- the CRTs to help roll this out to their communities and we are providing training at three schools this month.
- We are also working closely with Rx Safe Marin and tabling at some local events.

Marin Economic Forum/Business Community

- Garry Lion: We are moving forward with the M'BER business community preparedness program. I am meeting with Michelle Terrell to launch this in Mill Valley.

Marin County Emergency Preparedness Disaster Coordinator

- Elaine Wilkinson: Update provided above

OES RACES Chief Radio officer

- Rob Ireson: RACES / ACS¹: Last month as part of the Golden Eagle exercise we developed and tested a No Notice Protocol for regional Ham operator activations with ACS and RACES in other counties. We are thinking about how Cal Trans, Cal OES, and others will communicate in a major event when communications go down.
- We are also developing a protocol for ham operators in Marin County in a no-notice incident. Key questions: How many operators do they have, what are their capabilities, where can they deploy? We are looking at what kind of plan can be put together so we have that information.
- We will be testing this No Notice Activation Plan protocol for Marin operators during the Great Shakeout on October 20. We are working with the Radio Communications Volunteer (RCV) Program and will test on Oct 20 and Oct 22.

San Rafael Emergency Management

- Richard Diaz: We had successful movie night with the City of San Rafael, held in the Canal neighborhood. We handed out questions to better understand how to provide resources and assess residents' fears and concerns.
- We are working on a Spanish language CERT program. Catherine Way: Doesn't this already exist? Richard Diaz: We want to tailor it to meet resident's needs for CPR training, etc. Some people want more.
- We are working on our Emergency Operations Plan (EOP) update and rallying city staff who will be involved. Looking at EOC update and flood plan as well.

Regional Emergency Preparedness Coordinator

- Ross Valley, Miranda Miller: Not present. No update.
- Southern Marin, Leah Curtis: We had good success with a hands only CPR training and had 15-20 attendees. We partnered with Mill Valley library and local firefighters, Elaine Wilkinson, and some teens joined in to teach hands only CPR and light first aid. We want to reach other libraries as well. We also held a local potluck with fire inspector Marshal Nau and taught 40 people hands only CPR. People want to walk away with skills and not a flashlight any more.
- Central Marin: Rachel Kertz: We received a grant from CalFire Foundation for \$15k to reach under represented communities in Central Marin. We are working with Marco Berger from Multicultural Center of Marin, Chandra Alexander from Community Action Marin CAM and Richard Diaz in San Rafael. Providing stipends, doing additional training and outreach work.

West Marin Disaster Council

- Steve Marcotte: was not present. No update.

¹ Marin County Radio Amateur Civil Emergency Service (RACES) and Auxiliary Communications Services (ACS) are volunteers working under the authority of the Marin County Sheriff's Office of Emergency Services (OES).

<https://www.marinraces.org/wp/>



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American Red Cross (ARC)

- Vincent Valenzuela: was not present. No update.

District Representatives

- Tom Cromwell, District 3: We held a joint Tiburon/Belvedere disaster procedure involving MMRC, Police, Fire, Red Cross and block captains for a barbeque hosted by 2 fire departments.
- Milt Hyams, District 1: No update.

Public Comment/Questions

- None

VI. Closing Items

- Our thoughts go out to everyone in Florida who was impacted by Hurricane Ian.
- Our next PDEP meeting is Nov 7th and the next quarterly DC3 meeting is Thur. Dec. 8th.

Closure: 2:43 pm end of meeting

Next Meetings: 1-3pm:

Dates may be flexible as circumstances require

PDEP Meetings Year 2022 (dates may be adjusted): Nov 7, Dec 5, 2022

Site: PDEP is currently conducting meetings online using the Zoom platform. We plan to return to meetings at the Central Marin Police Community Room soon.

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### **DC3 Meetings: 3-5pm:**

**DC3 Year 2022:** Dec 8, 2022

DC3 Meetings are currently remote and are broadcast on Zoom and Facebook Live. They hope to return to Board Chambers, Civic Center, soon. Dates may be flexible.

**Online:** <https://www.marinsheriff.org/about-us/field-service-bureau/office-of-emergency-services>

**Email:** [pdepcommittee@gmail.com](mailto:pdepcommittee@gmail.com)

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*DRAFT approved at 11-7-22 PDEP Meeting*